

**TECHNICAL
VOCABULARIES**

from the
GREGG WRITER



FOREWORD

A STUDENT whose shorthand training includes practice on some of the technical terms used by the firm with which he seeks employment will find entry easier. Employment managers are usually glad to furnish teachers with special lists of technical words and phrases for use in the classroom.

Such coordination of interest and effort is valuable to the training of shorthand students in the community.

As a measure of cooperation, THE GREGG WRITER publishes from time to time technical word lists together with the shorthand outlines. Many of these lists have been prepared by practicing stenographers, showing the abbreviated outlines they use. These vocabularies, while not including all words used in the line of business represented, have been found adequate in giving students a working knowledge of the technical terms most frequently encountered in the office correspondence of the business from which they were taken.

A few of these vocabularies from THE GREGG WRITER are presented in this book. We have reproduced the pages as originally published, hence the variations in style and the few duplications of outlines. The shortened outlines used in some cases were suggested by the stenographer who supplied the list and found them to be practical.

We hope this book will be helpful in the classroom as well as useful in the office.

THE GREGG WRITER

New York

Special Forms for Accounting Terms

Suggested by VELMA OVERNE ABNEY

| | | |
|--|--|---------------------------------|
| abrogate <i>cu</i> | balance sheet <i>bs</i> | C.O.D. <i>v</i> |
| acceptances <i>or</i> | bank balance <i>bb</i> | collateral <i>cl</i> |
| accommodation <i>ad</i> | bank check <i>bc</i> | collectibility <i>cl</i> |
| accountancy <i>or</i> | bank deposit <i>bd</i> | commission payable <i>cp</i> |
| accountants <i>or</i> | bank note <i>bn</i> | commission receivable <i>cr</i> |
| accounts payable <i>ap</i> | bankrupt <i>br</i> | commitments <i>cm</i> |
| accounts receivable <i>ar</i> | bankruptcy <i>br</i> | commodity <i>cd</i> |
| accrued <i>ad</i> | bank statement <i>bs</i> | common stock <i>cs</i> |
| accumulated <i>or</i> | beneficiary <i>bc</i> | comparative <i>cp</i> |
| acknowledgment <i>or</i> | bill of sale <i>bs</i> | comparison <i>cp</i> |
| adjustments <i>aj</i> | bond and mortgage company <i>bm</i> | compensation <i>cp</i> |
| affiliated <i>af</i> | bondholder <i>bh</i> | compound interest <i>ci</i> |
| aggregate <i>ag</i> | bondholdings <i>bh</i> | confirmations <i>cf</i> |
| allowances <i>al</i> | bonds outstanding <i>bo</i> | consigned <i>cs</i> |
| alterations <i>al</i> | book value <i>bv</i> | consignee <i>cs</i> |
| amortization <i>am</i> | brokerage <i>br</i> | consignment <i>cs</i> |
| amortized <i>am</i> | building and loan <i>bl</i> | consolidated <i>cs</i> |
| annual dividend <i>ad</i> | Bureau of Internal Revenue <i>br</i> | contra <i>ct</i> |
| annual premium <i>ap</i> | by-laws <i>bl</i> | contract <i>ct</i> |
| annual report <i>ar</i> | calendar year <i>cy</i> | copartnership <i>cp</i> |
| annual report of the company <i>ar</i> | canceled <i>ca</i> | copyrights <i>cp</i> |
| apportionment <i>ap</i> | canceled check <i>cc</i> | corporation tax <i>ct</i> |
| appraisal <i>ap</i> | capital and surplus <i>cs</i> | cost accounting <i>ca</i> |
| appraised value <i>av</i> | capital stock <i>cs</i> | cost or market <i>cm</i> |
| as of the close of business <i>as</i> | capital stock of the company <i>cs</i> | countersigned <i>cs</i> |
| assignee <i>as</i> | capitalization <i>cp</i> | coupons <i>cp</i> |
| assistant general auditor <i>ag</i> | cash on hand <i>ch</i> | credit department <i>cd</i> |
| assistant auditor <i>aa</i> | cash value <i>cv</i> | currency <i>cu</i> |
| at the rate of <i>ar</i> | certificate of deposit <i>cd</i> | current <i>cu</i> |
| auditing <i>au</i> | Certified Public Accountant <i>cpa</i> | customers' accounts <i>ca</i> |
| auditing department <i>ad</i> | certificate holder <i>ch</i> | debit memorandum <i>dm</i> |
| auditor <i>au</i> | chattel mortgage <i>cm</i> | deductions <i>de</i> |
| authorized <i>au</i> | checking account <i>ca</i> | deed of trust <i>dt</i> |
| automobiles <i>au</i> | checks outstanding <i>co</i> | default <i>df</i> |
| auxiliary <i>au</i> | claim <i>cl</i> | deferred charge <i>dc</i> |

deferred credits *he*
 deficit *he*
 depletion *he*
 depreciation *he*
 disbursements *he*
 discounted *he*
 discrepancies *he*
 distribution *he*
 dividend *he*
 document *he*
 donated *he*
 donations *he*
 doubtful accounts *he*
 drawee *he*
 drawer *he*
 drawing account *he*
 encumbrance *he*
 endorsed *he*
 endorsement *he*
 endowments *he*
 erroneously *he*
 expenditure *he*
 execute *he*
 expense account.....
 face value *he*
 falsification *he*
 Federal Income Tax *he*
 Federal Reserve Bank *he*
 Federal Tax *he*
 fictitious *he*
 finished goods *he*
 fire insurance *he*
 first mortgage *he*
 fiscal year *he*
 fluctuate *he*
 f.o.b. *he*
 footings *he*
 foreign credits *he*

for sale *he*
 foreclose *he*
 foreclosure *he*
 franchises *he*
 franchise tax *he*
 fraudulent *he*
 freight auditor *he*
 furniture and fixtures *he*
 general auditor *he*
 general expense *he*
 general ledger *he*
 genuineness *he*
 goods in process *he*
 goods in transit *he*
 government bonds *he*
 grant deed *he*
 guarantor *he*
 home office *he*
 house and lot *he*
 household goods *he*
 hypothecated *he*
 imprest fund *he*
 income tax *he*
 incorporation *he*
 indebtedness *he*
 inheritance tax *he*
 insolvency *he*
 insolvent *he*
 installments *he*
 insurance company *he*
 intangible *he*
 interest *he*
 interest coupons *he*
 interest earned *he*
 interest paid *he*
 interested in *he*
 interim certificate *he*
 internal revenue *he*

inventory *he*
 invoices *he*
 irregularity *he*
 itemized account *he*
 journal *he*
 landlord *he*
 leaseholder *he*
 leaseholds *he*
 lessee *he*
 lessor *he*
 liabilities *he*
 life insurance company *he*
 machinery *he*
 margin account *he*
 market price *he*
 market value *he*
 material *he*
 maturity *he*
 merchandise *he*
 misappropriated *he*
 Mr. and Mrs. *he*
 mortgages *he*
 mortgage deed *he*
 mortgage on real estate *he*
 mortgages *he*
 mortgagor *he*
 negotiable instruments *he*
 negotiable paper *he*
 net profit *he*
 net worth *he*
 nominal *he*
 notes payable *he*
 notes receivable *he*
 obligated *he*
 obsolescence *he*
 obsolete *he*
 outstanding *he*
 on account *he*

opening inventory *he*
 overhead *he*
 per value *he*
 partnership *he*
 past due *he*
 past-due accounts *he*
 payee *he*
 payees *he*
 payment on account *he*
 pay-rolls *he*
 per annum *he*
 percentage *he*
 per diem *he*
 periodically *he*
 perpetual inventory *he*
 personal property *he*
 petty cash *he*
 pledged *he*
 policyholder *he*
 postings *he*
 power of attorney *he*
 preferred stock *he*
 premium *he*
 prepaid *he*
 present market value *he*
 price *he*
 principal and interest *he*
 product *he*
 profit and loss *he*
 promissory note *he*
 pro rata *he*
 prorata *he*
 rate of interest *he*
 raw materials *he*
 real estate *he*

real estate mortgage *he*
 real property *he*
 reasonable value *he*
 receipt *he*
 reconciliation of account *he*
 redemption *he*
 reduction *he*
 regulations *he*
 rentals *he*
 replacements *he*
 reserve for depreciation *he*
 reserves *he*
 returns and allowances *he*
 revenue *he*
 royalties *he*
 salary *he*
 sale *he*
 sales tax *he*
 sales returns and allowances *he*
 savings account *he*
 schedule *he*
 season of the year *he*
 second mortgage *he*
 security *he*
 selling price *he*
 semi-annual dividends *he*
 semi-annually *he*
 service *he*
 service charge *he*
 share of stock *he*
 shares of stock *he*
 shareholdings *he*
 shortage *he*
 signatures *he*
 sinking fund *he*

statement of account *he*
 stockholders *he*
 stock market *he*
 stocks and bonds *he*
 subordinate *he*
 subsequent *he*
 subsidiary *he*
 summarized *he*
 sum of money *he*
 sums of money *he*
 sundry *he*
 supplies *he*
 surplus *he*
 taxable *he*
 tax exempt *he*
 telephone and telegraph *he*
 trademarks *he*
 transaction *he*
 Treasury Department *he*
 trial balance *he*
 trust deed *he*
 turnover *he*
 unamortized *he*
 unauthorized *he*
 unclaimed *he*
 uncollectible *he*
 undeposited *he*
 unendorsed *he*
 unexpired *he*
 unexpired insurance *he*
 valuation *he*
 verification *he*
 verified *he*
 vouchers *he*
 warehouse receipt *he*

Technical Terms Used

| | | | | | |
|-----------------------------|-----|------------------------------|-----|--------------------------|----|
| account | o | books of account | ly | current rate of interest | se |
| accountant | ol | books of the corporation | ly | current year | se |
| account current | od | bureau of internal revenue | ly | daily cash statement | oq |
| accounting department | ol | calendar year | see | debenture bonds | ly |
| accounting period | ol | cancelled check | or | debit balance | ly |
| accounts payable | op | capital account | or | deferred charges | ly |
| accounts receivable | oe | capital liabilities | oe | deficiency statement | ly |
| accounts receivable ledger | oey | cash discount | of | directors' meeting | ly |
| accrued interest | oos | cash dividend | or | discount expense | ly |
| accrued interest receivable | oos | cash statements | or | dividend payable | ly |
| adjustment entries | oe | certificate of incorporation | ly | due date | ly |
| administrative expense | of | chart of accounts | ly | financial policy | ly |
| amended return | od | chart of organization | ly | first mortgage | ly |
| amount of capital | oo | check book | ly | fiscal agency | ly |
| analysis paper | oe | check register | ly | fiscal period | ly |
| annual premium | oe | collateral trust | ly | fiscal year | ly |
| annual report | oe | consignment account | oo | fixed liabilities | ly |
| audit program | ly | consolidated return | oe | furniture and fixtures | ly |
| audit report | ly | contingent fee | ly | general expense | ly |
| average due date | of | contingent liability | oe | general ledger | ly |
| average inventory | oe | controlling account | oo | general partner | ly |
| bad accounts | ly | credit department | ly | income statement | ly |
| bills payable | ly | credit ledger | ly | income tax | ly |
| bills receivable | ly | credit rating | oe | individual liability | ly |
| board of directors | ly | credit sales | oe | interest-bearing note | ly |
| board of examiners | ly | cremation certificate | ly | interest expense | ly |
| bond and mortgage | ly | current liabilities | ly | interest income | ly |

in Public Accounting

| | | | | | |
|--------------------------------|----|--|----|------------------------|----|
| interest rate | oe | petty cash | ly | stock certificate | ly |
| internal check | ly | petty cashier | ly | stock dividend | ly |
| Interstate Commerce Commission | ly | post closing trial balance | ly | stock exchange | ly |
| issue of stock | ly | preferred stock | ly | stockholders | ly |
| joint return | ly | private ledger | ly | stock ledger | ly |
| joint stock | ly | public accountant | ly | stock record | ly |
| journalizing | ly | purchasing agent | ly | suspense account | ly |
| journal paper | ly | purchasing department | ly | system engagement | ly |
| junior accountant | ly | quarterly premium | ly | taxable income | ly |
| ledger | ly | quarterly report | ly | tax exempt | ly |
| liabilities | ly | raw materials | ly | tax return | ly |
| limited liability | ly | reorganization | ly | temporary return | ly |
| limited partnership | ly | reserve for depreciation | ly | trade acceptance | ly |
| memorandum entries | ly | revised return | ly | trade discount | ly |
| monthly statement | ly | sales book | ly | transfer journal | ly |
| mortgage bond | ly | sales check | ly | treasury stock | ly |
| negotiable instrument | ly | second mortgage bond | ly | trial balance | ly |
| net profit | ly | senior accountant | ly | turnover | ly |
| New York Stock Exchange | ly | sinking fund | ly | uncollectible accounts | ly |
| noteholder | ly | statement of affairs | ly | undeposited cash | ly |
| notes payable | ly | statement of facts | ly | withdrawals account | ly |
| notes receivable | ly | statement of profit and loss | ly | working capital | ly |
| open account | ly | statement of resources and liabilities | ly | working papers | ly |
| paid in advance | ly | statute of frauds | ly | working trial balance | ly |
| paper profit | ly | stock book | ly | write off | ly |

Army Terms and Phrases

Special shortcuts for some of the words and expressions most common in military parlance

| | | |
|-------------------------------|---------------------------|-------------------------------|
| absent without leave | barracks | coast artillery |
| AWOL | barrage | Coast Artillery Corps Colonel |
| accountable officer | basic communication | combat |
| Adjutant General | battalion | Commanding General |
| AEF | battalion commander | Commanding Officer |
| side-de-camp | battery | commandant |
| Air Corps | blank ammunition | Commander |
| air force | bomb | Commissioned Officer |
| airplane | bombard | communications |
| ambulance | bombardment | communications zone |
| ambulance company | bombproof | company clerk |
| American Army | brigade | company commander |
| American flag | Brigadier General | company headquarters |
| ammunition | Brigade Headquarters | company mechanic |
| ammunition report | bulletin | company street |
| antiaircraft gun | caliber | conference |
| anti-tank | campaign | convenience of the Government |
| arms and services | camouflage | coordinated attack |
| army | Captain | corporal |
| Army Air Corps | carbon copy | Corps |
| Army of Occupation | cartridge | Corps Area |
| Army Regulations | casualties | Corps Area Headquarters |
| Army Retiring Board | cavalry | Corps of Engineers |
| artillery | change of station | corrected copy |
| Article of War | channels of communication | counter-attack |
| as amended by | chemical warfare | course of instruction |
| as indicated below | Chemical Warfare Service | Court Martial |
| Assistant Chief of Staff | Chief of Engineers | cross-country flights |
| Assistant Chief of Staff, G-1 | Chief of Ordnance | current supplies |
| Assistant Chief of Staff, G-2 | Chief of Staff | daily sick report |
| aviation | cipher code | defenses |
| ball ammunition | Civil Authorities | |

| | | |
|---|--|---|
| defensive | for remark and recommendation | howitzer |
| deploy | fortifications | immediate action |
| depot | fortified | in accordance with the provisions of in confinement |
| detached service | forwarded as a matter pertaining to your command | in the order named |
| detail | forwarded herewith | individual equipment indorsement |
| disability | front | second indorsement |
| disrated | front line | infantry |
| disciplinary | furlough | inspection |
| Distinguished Service Medal | garrison | Inspector General |
| division | gas attack | intrenched |
| Division Headquarters duty roster | gas mask | joint operations |
| efficiency report | General | Judge Advocate |
| embarkation | General Court-Martial | Judge Advocate General |
| engineer | General Headquarters | killed in action |
| enlist-enlistment | GHQ | land mine |
| enlisted men | general mobilization plan | leave of absence |
| evacuation | general orders | liaison officer |
| executive officer | general staff | Lieutenant |
| expedition | grade | Lieutenant Colonel |
| explosive | grenade | Lieutenant General |
| fatigue | guard | line of duty |
| federal | guard duty | low explosive |
| field artillery | guard house | machine gun |
| file of maps | guard rosters | machine gun company |
| final statement | gun crew | maintenance |
| first aid | Headquarters | Major |
| first-class gunner | Headquarters 2nd Corps Area | Major General |
| First Lieutenant | heavier-than-air | maneuver |
| first line | heavy artillery | Manual for Courts-Martial |
| First Sergeant | high explosive | Manual of Arms |
| flight commander | home defense | marksman |
| food supply | Honorable Discharge | mass attack |
| for necessary action and reply to writer of basic communication | hospital | Master Sergeant |
| | hostile | |

| | | | | | |
|----------------------------------|----------|-----------------------------------|----------|------------------------------|----------|
| mechanic | <i>s</i> | one pounder | <i>u</i> | recruit | <i>u</i> |
| mechanized | <i>o</i> | operator | <i>u</i> | recruiting officer | <i>u</i> |
| Medical Corps | <i>o</i> | orderly | <i>u</i> | Recruiting Publicity Bureau | <i>u</i> |
| memorandum receipt | <i>u</i> | ordnance | <i>u</i> | Red Cross | <i>u</i> |
| mess management | <i>u</i> | ordnance department | <i>u</i> | reënlister | <i>u</i> |
| mess sergeant | <i>u</i> | ordnance officer | <i>u</i> | Regiment | <i>u</i> |
| message center | <i>u</i> | overseas | <i>u</i> | Regimental Commander | <i>u</i> |
| military | <i>u</i> | parole | <i>u</i> | Regimental Headquarters | <i>u</i> |
| military observation | <i>u</i> | passenger-carrying cars | <i>u</i> | regular army | <i>u</i> |
| military occupation | <i>u</i> | permanent station | <i>u</i> | reinforcement | <i>u</i> |
| military police | <i>u</i> | personnel adjutant | <i>u</i> | report of survey | <i>u</i> |
| MP | <i>u</i> | physical examination | <i>u</i> | reserve | <i>u</i> |
| mobilization | <i>u</i> | platoon | <i>u</i> | responsible officer | <i>u</i> |
| mobilize | <i>u</i> | pontoon | <i>u</i> | reveille | <i>u</i> |
| motor transport | <i>u</i> | post commander | <i>u</i> | rifle | <i>u</i> |
| motorized | <i>u</i> | Post Exchange | <i>u</i> | Second Lieutenant | <i>u</i> |
| munitions | <i>u</i> | Post Headquarters | <i>u</i> | Secretary of War | <i>u</i> |
| name, rank, and serial number | <i>u</i> | prior service | <i>u</i> | sector | <i>u</i> |
| National defense | <i>u</i> | prisoner | <i>u</i> | selectee | <i>u</i> |
| National Guard | <i>u</i> | private, first class | <i>u</i> | sentry | <i>u</i> |
| National Guard Officer | <i>u</i> | proceed without delay | <i>u</i> | Sergeant | <i>u</i> |
| neutral territory | <i>u</i> | procurement authority | <i>u</i> | service record | <i>u</i> |
| noncombatant | <i>u</i> | procurement department | <i>u</i> | service school | <i>u</i> |
| noncommissioned officer | <i>u</i> | Provost Marshal | <i>u</i> | Signal Corps | <i>u</i> |
| not earlier than | <i>u</i> | provisions | <i>u</i> | signal communication systems | <i>u</i> |
| not favorably considered | <i>u</i> | purchasing officer | <i>u</i> | solider | <i>u</i> |
| not later than | <i>u</i> | pursuant to War Department orders | <i>u</i> | sound ranging | <i>u</i> |
| observation post | <i>u</i> | quartermaster | <i>u</i> | spare parts | <i>u</i> |
| observer | <i>u</i> | quartermaster corps | <i>u</i> | Special Court-Martial | <i>u</i> |
| offensive | <i>u</i> | Quartermaster General | <i>u</i> | special duty | <i>u</i> |
| office of the Division Commander | <i>u</i> | quarters | <i>u</i> | special orders | <i>u</i> |
| officer of the day | <i>u</i> | rail head | <i>u</i> | Springfield rifle | <i>u</i> |
| officer's mess | <i>u</i> | rail transportation | <i>u</i> | squad | <i>u</i> |
| official business | <i>u</i> | range-finder | <i>u</i> | squadron | <i>u</i> |
| olive drab | <i>u</i> | reconnaissance | <i>u</i> | statement of charges | <i>u</i> |

| | | | | | |
|------------------------|----------|--|----------|------------------------------------|----------|
| stock record account | <i>u</i> | to note and return | <i>u</i> | under arrest | <i>u</i> |
| submachine gun | <i>u</i> | term of service | <i>u</i> | under the provisions of | <i>u</i> |
| subsistence allowance | <i>u</i> | topographical | <i>u</i> | United States of America | <i>u</i> |
| Summary Court-Martial | <i>u</i> | torpedo | <i>u</i> | United States Army | <i>u</i> |
| surgeon | <i>u</i> | tractor | <i>u</i> | United States Government | <i>u</i> |
| Surgeon General | <i>u</i> | trainee | <i>u</i> | U.S. Property & Disbursing Officer | <i>u</i> |
| Tables of Organization | <i>u</i> | training manual | <i>u</i> | volunteer | <i>u</i> |
| tank | <i>u</i> | training program | <i>u</i> | War Department | <i>u</i> |
| Tank Corps | <i>u</i> | training regulations | <i>u</i> | War Department policy | <i>u</i> |
| target | <i>u</i> | transfer of accountability | <i>u</i> | warfare | <i>u</i> |
| target range | <i>u</i> | transferred | <i>u</i> | war reserves | <i>u</i> |
| target report | <i>u</i> | transportation | <i>u</i> | warrant officer | <i>u</i> |
| technical sergeant | <i>u</i> | travel directed is necessary in the military service | <i>u</i> | wireless | <i>u</i> |
| temporary duty | <i>u</i> | trench mortar | <i>u</i> | your headquarters | <i>u</i> |
| this headquarters | <i>u</i> | | | zone of interior | <i>u</i> |

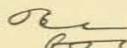
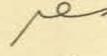
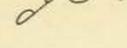
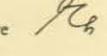
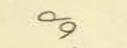
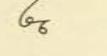
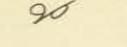
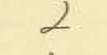
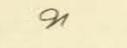
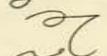
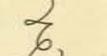
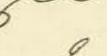
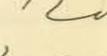
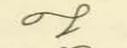
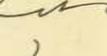
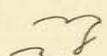
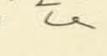
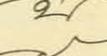
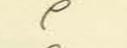
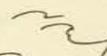
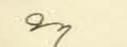
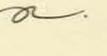
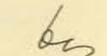
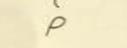
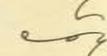
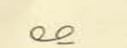
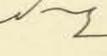
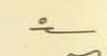
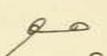
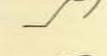
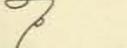
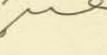
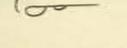
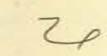
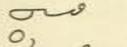
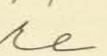
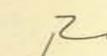
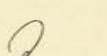
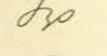
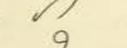
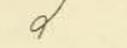
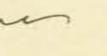
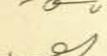
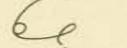
List of Technical Words Used in Automobile Correspondence—I

| | | | | | |
|-----------|-------------------------|-------------|----------------------------|------------|----------------------------|
| <i>at</i> | accelerator pedal | <i>l</i> | calcium carbide | <i>sc</i> | dismountable rims |
| <i>et</i> | acetylene generator | <i>ec</i> | cam-shaft | <i>Br</i> | differential gear |
| <i>su</i> | acetylene lamp | <i>7</i> | carburetor spray nozzle | <i>g</i> | distributor shaft |
| <i>er</i> | acetylene tank | <i>7</i> | centrifugal pump | <i>xe</i> | drag link |
| <i>eo</i> | alignment | <i>h</i> | change-speed gear | <i>re</i> | dry cell |
| <i>ey</i> | aluminum bodies | <i>dy</i> | channel-steel frame | <i>de</i> | dynamo-electric generator |
| <i>ew</i> | aluminum castings | <i>d</i> | chassis | <i>ye</i> | electrodes |
| <i>od</i> | ammeter | <i>z</i> | chauffeur | <i>t</i> | emergency brake |
| <i>ey</i> | angle-steel frame | <i>h</i> | check valve | <i>now</i> | equalizing mechanism |
| <i>de</i> | annular bearings | <i>h</i> | clutch drum | <i>g</i> | external contracting brake |
| <i>oe</i> | annunciator | <i>re</i> | commercial trucks | <i>}</i> | float feed |
| <i>oe</i> | antifreezing solution | <i>ng</i> | commutator shaft | <i>g</i> | four-cycle engine |
| <i>id</i> | antiskids | <i>z</i> | compensating carburetor | <i>7</i> | garage |
| <i>at</i> | artillery type | <i>g</i> | compression relief valve | <i>re</i> | gaskets |
| <i>h</i> | automobile company | <i>re</i> | cork inserts | <i>re</i> | gasoline tank |
| <i>ey</i> | ball bearings | <i>z</i> | cotter pins | <i>re</i> | grease gun |
| <i>ey</i> | battery box | <i>re</i> | counter gear | <i>in</i> | honeycomb radiator |
| <i>ey</i> | bevel gear transmission | <i>z</i> | coupe | <i>i</i> | horsepower |
| <i>ey</i> | bevel pinion | <i>ng</i> | crank shaft | <i>h</i> | hub-cap drive |
| <i>ey</i> | brazing compound | <i>ng</i> | cup and cone ball bearings | <i>h</i> | hub flange |
| <i>ey</i> | bronze bearings | <i>reed</i> | cylinder | <i>re</i> | ignition |

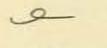
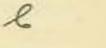
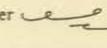
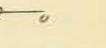
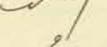
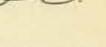
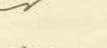
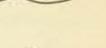
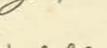
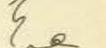
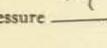
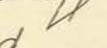
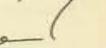
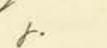
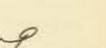
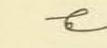
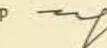
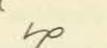
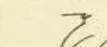
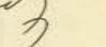
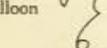
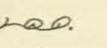
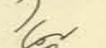
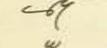
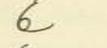
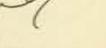
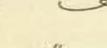
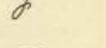
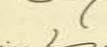
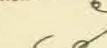
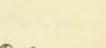
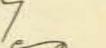
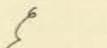
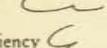
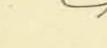
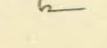
List of Technical Words Used in Automobile Correspondence—II

| | | | | | |
|-----------|----------------------------|-----------|---------------------|------------|---------------------|
| <i>ey</i> | igniter spring | <i>g</i> | poppet valve | <i>ten</i> | sun and planet gear |
| <i>7</i> | inlet-valve cam | <i>re</i> | preignition | <i>f</i> | surcharge |
| <i>r</i> | inner tube | <i>ey</i> | pressed-steel frame | <i>at</i> | storage battery |
| <i>7</i> | internal expanding brake | <i>ey</i> | Prest-O-Lite | <i>h</i> | supply tank |
| <i>h</i> | jump-spark | <i>re</i> | primary circuit | <i>re</i> | tail light |
| <i>ey</i> | landaulet | <i>ey</i> | propeller shaft | <i>g</i> | taxicab |
| <i>g</i> | lay shaft | <i>at</i> | quarter elliptic | <i>at</i> | thermo syphon |
| <i>es</i> | limousine | <i>es</i> | rear axle | <i>re</i> | throttle lever |
| <i>re</i> | lubricators | <i>z</i> | repair kit | <i>re</i> | throttling control |
| <i>de</i> | magneto electric generator | <i>z</i> | reverse gear | <i>z</i> | thrust bearings |
| <i>h</i> | mohair top | <i>at</i> | roadster model | <i>g</i> | tire irons |
| <i>re</i> | motor car company | <i>t</i> | running boards | <i>re</i> | tonneau |
| <i>re</i> | muffler cutout | <i>ng</i> | sector and shaft | <i>z</i> | touring body |
| <i>re</i> | mufflers | <i>at</i> | semi-floating type | <i>at</i> | trembler coil |
| <i>z</i> | non-vibrator coil | <i>re</i> | service brake | <i>re</i> | truss rod |
| <i>od</i> | odometer | <i>g</i> | sight feed | <i>h</i> | tubular-steel frame |
| <i>ey</i> | parabolic reflector | <i>re</i> | spark coil | <i>g</i> | two-cycle engine |
| <i>h</i> | pipe couplings | <i>ey</i> | spark plug | <i>g</i> | unit power plant |
| <i>ey</i> | piston rings | <i>re</i> | speedometer | <i>re</i> | valve mechanism |
| <i>ey</i> | piston rods | <i>ey</i> | spray nozzle gasket | <i>re</i> | windshield |
| <i>re</i> | pistons | <i>re</i> | sprocket drums | <i>ey</i> | wheel base |

Technical Vocabulary

| | | | | | |
|-----------------|---|----------------------|---|-------------------|---|
| accelerometer |  | blimp |  | duralumin |  |
| aerodynamics |  | bullseye |  | dynamic pressure |  |
| aeronautics |  | buoyancy |  | fairing |  |
| aerostat |  | cabane |  | fin |  |
| aerostation |  | camber |  | finger patch |  |
| aileron |  | catenary |  | float |  |
| aircraft |  | chord wire |  | floatation gear |  |
| air duct |  | cockpit |  | fuselage |  |
| airfoil |  | concentration ring |  | gas container |  |
| airplane |  | conical sleeve |  | gondola |  |
| airport |  | controllability |  | gore |  |
| air scoop |  | cowling |  | grommet |  |
| airship |  | critical speed |  | gyroscopic |  |
| airway |  | cross-country flight |  | helicopter |  |
| altigraph |  | cruciform |  | hog |  |
| altimeter |  | dead load |  | hull |  |
| amphibian |  | decalage |  | inclinometer |  |
| anemometer |  | diametral wire |  | indraft |  |
| aneroid |  | dihedral angle |  | induction compass |  |
| antiflutter |  | dirigible |  | inflation |  |
| automatic valve |  | displacement |  | inflow |  |
| aviation |  | divergence |  | jackstay |  |
| axial cone |  | dock |  | king-post |  |
| ballast |  | drogue |  | kymograph |  |
| biplane |  | | | landing field |  |

For Aviation Terms

| | | | | | |
|-----------------------|---|-----------------------|---|-----------------------|---|
| landing gear |  | ram |  | taxi |  |
| leak detector |  | relative inclinometer |  | thermograph |  |
| left-hand engine |  | rigger |  | thimble |  |
| lift |  | rotary engine |  | three-point mooring |  |
| lobe |  | rudder |  | toggle |  |
| maneuverability |  | sag |  | topping up |  |
| manometer pressure |  | semirigid airship |  | triangulation balloon |  |
| monoplane |  | shaft |  | trim |  |
| nacelle |  | sheathing |  | triplane |  |
| nonrigid airship |  | shipplane |  | trolley |  |
| nose batten |  | shock absorber |  | useful load |  |
| observation balloon |  | skid |  | valve cover |  |
| ornithopter |  | sky writing |  | valve petticoat |  |
| over-all length |  | spar |  | Venturi tube |  |
| overhang |  | spiral |  | vertimeter |  |
| panel |  | stability |  | V-type engine |  |
| pay load |  | stall |  | washin |  |
| permeability |  | static ceiling |  | washout |  |
| phugoid oscillation |  | statoscope |  | weight per horsepower |  |
| plywood |  | streamline |  | windmill |  |
| pontoon |  | strut |  | wire |  |
| profile |  | supercharger |  | W-type engine |  |
| propeller |  | superheat |  | yaw guy |  |
| propulsive efficiency |  | sweep back |  | zero-lift angle |  |
| | | tail boom |  | zoom |  |

Technical Vocabularies—1

| | | | | | |
|--------------------|----|------------------------|----|-----------------------|---|
| abstract of title | l | bond value | g | corner | ~ |
| acceptance | or | bookkeeper | h | co-trustee | ~ |
| accommodation | ol | bottom price | go | countersign | ~ |
| accrued interest | os | branch bank | g | coupon note | ~ |
| active securities | os | broken lot | g | credit balance | ~ |
| actuary | os | broker | h | cumulative | ~ |
| adjudication | or | brokerage | h | currency | ~ |
| administration | or | bucketed | h | currency funds | ~ |
| administrator | or | bucket shop | h | current rate | ~ |
| affidavit | or | bullion | h | custodian | ~ |
| annuity | or | bullish | h | daily balance | ~ |
| apportionment | or | buoyant | h | debenture bond | ~ |
| appraised | or | callable | h | default | ~ |
| appraisal | or | called bonds | h | deficit | ~ |
| appraiser | or | call loans | h | delinquent | ~ |
| appraisement | or | cancellation | h | denomination | ~ |
| arbitrate | or | capitalization | h | deposit | ~ |
| arbitrary | or | carrying charge | h | depositor | ~ |
| asked price | or | cashier's checks | h | depository | ~ |
| assessable | or | certificate of deposit | h | deposit slip | ~ |
| assessed valuation | or | certificate of stock | h | depreciate | ~ |
| assignee | or | certified accountant | h | depreciation | ~ |
| assignment | or | certified check | h | descriptive statement | ~ |
| assignor | or | chartered accountant | h | digested securities | ~ |
| attachment | or | chattel | h | disbursement | ~ |
| auditor | or | check book | h | discrepancy | ~ |
| bank book | or | cipher code | h | discretionary | ~ |
| bank clearings | or | circulation | h | dishonor | ~ |
| bank note | or | clearing house | h | dissolution | ~ |
| bear market | or | close corporation | h | dividend | ~ |
| bear raid | or | closing price | h | documentary | ~ |
| bid price | or | co-assignee | h | drawer | ~ |
| bidding up | or | collateral security | h | drawee | ~ |
| bill of credit | or | collateral trust | h | dummy | ~ |
| bill of exchange | or | common stock | h | dump | ~ |
| bill of lading | or | compound interest | h | eased off | ~ |
| bills payable | or | comptroller | h | embezzlement | ~ |
| blank indorsement | or | consol | h | emergency | ~ |
| block of stock | or | conveyancing | h | endorsee | ~ |

Banking and Financial Terms

| | | | | | |
|----------------------|---|-----------------------|---|-------------------|---|
| endorser | h | insolvency | h | preferred stock | h |
| equity | h | inspection | h | prior lien | h |
| escrow | h | irredeemable | h | proceeds | h |
| ex-dividend | h | joint deposits | h | profit sharing | h |
| execution | h | joint-stock companies | h | promissory note | h |
| executor | h | lashes | h | proxy | h |
| executrix | h | legacies | h | pyramiding | h |
| extension | h | legal tender | h | raised check | h |
| facilitate | h | letter of credit | h | real property | h |
| factor | h | liquidated damages | h | redemption | h |
| fair risk | h | liquidation | h | rediscount | h |
| false entries | h | manipulation | h | resumption | h |
| false report | h | margin | h | savings bank | h |
| false representation | h | market orders | h | scrip | h |
| farm loan | h | maturity | h | sealed bid | h |
| feeder | h | merger | h | seller's option | h |
| finance | h | minority | h | shareholder | h |
| financial | h | misappropriation | h | sight draft | h |
| fiscal | h | mixed collateral | h | signature | h |
| fluctuation | h | moneyed capital | h | sinking fund | h |
| furry | h | mortgagee | h | stagnation | h |
| forced liquidation | h | mortgagor | h | state bank | h |
| foreclose | h | municipal | h | state bond | h |
| foreclosure | h | national bank | h | stockholder | h |
| forfeiture | h | negotiability | h | stock certificate | h |
| forgery | h | net earnings | h | stock dividend | h |
| fractional lot | h | net price | h | stop order | h |
| franchise | h | non-acceptance | h | surrender | h |
| garnishee | h | non-assessable | h | suspense account | h |
| garnishment | h | non-taxable | h | tax-exempt | h |
| ground floor | h | notary public | h | transfer | h |
| guardianship | h | option | h | trust deed | h |
| hypothecate | h | outlawed | h | trust funds | h |
| identification | h | overdraft | h | underwriter | h |
| illegality | h | parent company | h | vendor | h |
| income tax | h | part payment | h | vice-president | h |
| inactive | h | passbook | h | Wall street | h |
| indebtedness | h | payee | h | waiver | h |
| indemnity | h | postdated check | h | warranty | h |

List of Technical Words Used in Building and Architecture—I

| | | | | | |
|--|--------------|--|------------|--|--------------|
| | abutment | | baseboard | | chute |
| | acoustic | | basement | | cistern |
| | aisle | | beam | | clapboards |
| | alabaster | | belfry | | cleats |
| | alcove | | belvedere | | closet |
| | altar | | bevel | | coliseum |
| | amphitheater | | bolster | | colonnade |
| | aqueduct | | brackets | | column |
| | arcade | | buffet | | concrete |
| | arcature | | buttress | | conduit |
| | arch | | caisson | | conservatory |
| | architect | | calceimine | | contractor |
| | architrave | | canopy | | coping |
| | arcua | | casement | | cornice |
| | asbestos | | cathedral | | corridor |
| | asphalt | | ceiling | | cupboard |
| | attic | | cellar | | cupola |
| | auditorium | | cement | | dimensions |
| | balcony | | chancel | | Doric |
| | baluster | | chapel | | dormitory |
| | balustrade | | chateau | | eaves |
| | banister | | chimney | | elevator |

List of Technical Words Used in Building and Architecture—II

| | | | | | |
|--|------------|--|-------------|--|---------------|
| | embrasure | | joists | | partition |
| | excavation | | keystone | | pavilion |
| | extension | | laquered | | pedestal |
| | facade | | lateral | | peristyle |
| | finis | | lattice | | piazza |
| | frescoing | | lobby | | pilaster |
| | frieze | | loggia | | pinnacle |
| | gable | | masonry | | portal |
| | gallery | | mausoleum | | portico |
| | galvanized | | medieval | | proscenium |
| | garret | | mezzanine | | quin |
| | girders | | mortise | | rabbet |
| | Gothic | | mosaic | | reglet |
| | granite | | mural | | rotunda |
| | gravel | | muscum | | scroll |
| | gutta | | niche | | specification |
| | gymnasium | | observatory | | stucco |
| | hand-rail | | ogive | | suite |
| | helix | | ornament | | tracery |
| | hoist | | panel | | transom |
| | Ionic | | parquet | | ventilation |
| | jamb | | parquetry | | viaduct |

Complete List of Chemical Elements

| | | | | | | | |
|---------------|---|---------------|---|-----------------|---|--------------|---|
| Al Aluminum | 2 | Eu Europium | 2 | Hg Mercury | 2 | Si Silicon | 2 |
| Sb Antimony | 2 | F Fluorine | 1 | Mo Molybdenum | 1 | Ag Silver | 2 |
| A Argon | 0 | Gd Gadolinium | ✓ | Nd Neodymium | ✓ | Na Sodium | 2 |
| As Arsenic | 2 | Ga Gallium | 2 | Ne Neon | 1 | Sr Strontium | 2 |
| Ba Barium | 2 | Ge Germanium | 1 | Ni Nickel | 2 | S Sulphur | 1 |
| Be Beryllium | 2 | Au Gold | 2 | N Nitrogen | 1 | Ta Tantalum | 2 |
| Bi Bismuth | 2 | Hf Hafnium | 2 | Os Osmium | 2 | Te Tellurium | 2 |
| B Boron | 2 | He Helium | 2 | O Oxygen | 2 | Tb Terbium | 2 |
| Br Bromine | 2 | Ho Holmium | 2 | Pd Palladium | ✓ | Tl Thallium | 2 |
| Cd Cadmium | ✓ | H Hydrogen | 9 | P Phosphorus | 1 | Th Thorium | ✓ |
| Ca Calcium | 2 | In Indium | 1 | Pt Platinum | ✓ | Tm Thulium | 1 |
| C Carbon | 1 | I Iodine | 0 | K Potassium | ✓ | Sn Tin | 1 |
| Ce Cerium | 1 | Ir Iridium | 2 | Pr Praseodymium | ✓ | Ti Titanium | 2 |
| Cs Cesium | 1 | Fe Iron | 1 | Ra Radium | 2 | W Tungsten | 2 |
| Cl Chlorine | 2 | Kr Krypton | 2 | Rn Radon | 1 | U Uranium | 2 |
| Cr Chromium | 1 | La Lanthanum | 2 | Rh Rhodium | ✓ | V Vanadium | 1 |
| Co Cobalt | 2 | Pb Lead | 3 | Rb Rubidium | 2 | Xe Xenon | 2 |
| Cb Columbium | 2 | Li Lithium | 2 | Ru Ruthenium | 1 | Yb Ytterbium | 2 |
| Cu Copper | 2 | Lu Lutecium | 1 | Sm Samarium | 1 | Y Yttrium | 2 |
| Dy Dysprosium | 1 | Mg Magnesium | 1 | Sc Scandium | 1 | Zn Zinc | 2 |
| Er Erbium | 2 | Mn Manganese | 1 | Se Selenium | 1 | Zr Zirconium | 2 |

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THE GREGG WRITER

October, 1928

| Name of Radical | Shorthand Symbol | Chemical Symbol | Chemical Name | Shorthand Outline | Chemical Formula | Shorthand Formula |
|-----------------|------------------|--------------------------------|------------------------|-------------------|--|-------------------|
| Oxide | ✓ | O | Mercuric oxide | 2nd | HgO | 2. |
| Hydride | ✓ | H | Lithium hydride | 2nd | LiH | 2 |
| Sulfide | ✓ | S | Silver sulfide | 2nd | Ag ₂ S | 2. |
| Nitride | ✓ | N | Lanthanum nitride | 2nd | LaN | 2- |
| Phosphide | ✓ | P | Manganic phosphide | 2nd | MnP | 1 |
| Carbide | ✓ | C | Calcium carbide | 2nd | CaC ₂ | 22 |
| Fluoride | ✓ | F | Lead fluoride | 2nd | PbF ₂ | 2 |
| Iodide | ✓ | I | Mercuric iodide | 2nd | HgI ₂ | 2 |
| Chlorite | 2 | ClO ₂ | Mercurous chlorite | 2nd | HgClO ₂ | 2 |
| Chlorate | 2 | ClO ₃ | Mercurous chlorate | 2nd | HgClO ₃ | 2 |
| Sulfite | 2 | SO ₃ | Sodium sulfite | 2 | Na ₂ SO ₃ | 2 1/3 |
| Sulfate | 2 | SO ₄ | Cupric sulfate | 2 | CuSO ₄ | 2 |
| Carbonate | 2 | CO ₃ | Nickel carbonate | 2 | NiCO ₃ | 2 |
| Chromate | 2 | CrO ₄ | Sodium chromate | 2 | Na ₂ CrO ₄ | 2 1/4 |
| Dichromate | 2 | Cr ₂ O ₇ | Sodium dichromate | 2 | Na ₂ Cr ₂ O ₇ | 2 2 1/4 |
| Bromate | 2 | BrO ₃ | Mercuric bromate | 2 | Hg(BrO ₃) ₂ | 2 2 1/4 |
| Permanganate | 2 | MnO ₄ | Potassium permanganate | 2 | KMnO ₄ | 2 1/4 |
| Hydroxide | 2 | OH | Potassium hydroxide | 2 | KOH | 2 |

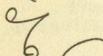
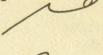
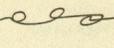
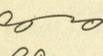
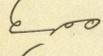
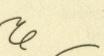
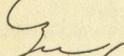
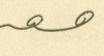
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THE GREGG WRITER

November, 1928

| Chemical Name | Shorthand Outline | Chemical Formula | Shorthand Formula | Common Name |
|-----------------------|-------------------|---|--------------------------|---------------------|
| Calcium sulfate | <i>g</i> | $\text{CaSO}_4 \cdot 2\text{H}_2\text{O}$ | <i>g₄ 2 2</i> | alabaster, gypsum |
| Carbon silicide | <i>z</i> | CSi | <i>z</i> | carborundum |
| Sodium nitrate | <i>oo</i> | NaNO_3 | <i>oo₃</i> | salt peter |
| Calcium carbonate | <i>oo</i> | CaCO_3 | <i>oo₃</i> | chalk |
| Lead sulfide | <i>l</i> | PbS | <i>l</i> | galena |
| Potassium nitrate | <i>oo</i> | KNO_3 | <i>oo₃</i> | nitre |
| Silicon dioxide | <i>oo</i> | SiO_2 | <i>oo₂</i> | quartz |
| Sodium chloride | <i>oo</i> | NaCl | <i>oo</i> | table salt |
| Calcium oxide | <i>oo</i> | CaO | <i>oo</i> | quicklime |
| Mercuric chloride | <i>oo</i> | HgCl_2 | <i>oo₂</i> | corrosive sublimate |
| Lead nitrate | <i>oo</i> | $\text{Pb}(\text{NO}_3)_2$ | <i>oo₃ 2</i> | |
| Potassium sulfite | <i>oo</i> | K_2SO_3 | <i>oo₃</i> | |
| Potassium iodide | <i>oo</i> | KI | <i>oo</i> | |
| Sodium nitrite | <i>oo</i> | NaNO_2 | <i>oo₂</i> | |
| Ferric orthophosphate | <i>oo</i> | FePO_4 | <i>oo₄</i> | |
| Calcium fluoride | <i>oo</i> | CaF_2 | <i>oo₂</i> | |
| Potassium chlorate | <i>oo</i> | KClO_3 | <i>oo₃</i> | |

List of Minerals With Chemical Formulas

| | | | | | |
|---|---|---|---|---|---|
| Aikinite $\text{Bi}_2\text{S}_3 \cdot 2\text{PbS} \cdot \text{Cu}_2\text{S}$ |  | Bornite Cu_3FeS_4 |  | Cuprite Cu_2O |  |
| Alabaster $\text{CaSO}_4 \cdot 2\text{H}_2\text{O}$ |  | Braunite Mn_2O_3 |  | Cyanite Al_2SiO_5 |  |
| Albite $\text{NaAlSi}_3\text{O}_8$ |  | Bromargyrite AgBr |  | Darapskite $\text{Na}_2\text{SO}_4 \cdot \text{NaNO}_3 \cdot \text{H}_2\text{O}$ |  |
| Alundum Al_2O_3 |  | Brucite $\text{Mg}(\text{OH})_2$ |  | Datolite $\text{Ca}(\text{B-OH})\text{SiO}_4$ |  |
| Alcinite $\text{NaAlSi}_2\text{O}_6 \cdot \text{H}_2\text{O}$ |  | Calamine H_2ZnSiO_5 |  | Diaspore $\text{Al}_2\text{O}_3(\text{OH})_2$ |  |
| Andalusite Al_2SiO_5 |  | Calaverite AuTe_2 |  | Dietzeite $7\text{CaO}_3 \cdot 8\text{CaCrO}_4$ |  |
| Anglesite PbSO_4 |  | Calcite CaCO_3 |  | Dolomite $\text{MgCO}_3 \cdot \text{CaCO}_3$ |  |
| Anorthite $\text{CaAl}_2\text{Si}_2\text{O}_8$ |  | Carborundum CSi |  | Douglasite $2\text{KCl} \cdot \text{FeCl}_2 \cdot 2\text{H}_2\text{O}$ |  |
| Apatite $\text{Ca}_4(\text{CaF})(\text{PO}_4)_3$ |  | Carnallite $\text{MgCl}_2 \cdot \text{KCl} \cdot 6\text{H}_2\text{O}$ |  | Embolite $\text{Ag}(\text{Cl}, \text{Br})$ |  |
| Aragonite CaCO_3 |  | Carnotite $\text{K}_2\text{O} \cdot 2\text{UO}_3 \cdot \text{V}_2\text{O}_5 \cdot 3\text{H}_2\text{O}$ |  | Emplectite $\text{Cu}_2\text{S} \cdot \text{Bi}_2\text{S}_3$ |  |
| Argentite Ag_2S |  | Cassiterite SnO_2 |  | Enargite $3\text{Cu}_2\text{S} \cdot \text{As}_2\text{S}_5$ |  |
| Arsenopyrite FeAsS |  | Chalcocite Cu_2S |  | Enstatite $(\text{Mg}, \text{Fe})\text{SiO}_3$ |  |
| Asbestos $\text{Mg}_3\text{Ca}(\text{SiO}_3)_4$ |  | Chalk CaCO_3 |  | Epidymite $\text{HNBeSi}_3\text{O}_8$ |  |
| Azurite $2\text{CuCO}_3 \cdot \text{Cu}(\text{OH})_2$ |  | Chromite $\text{Fe}(\text{CrO}_2)_2$ |  | Epidote $\text{Ca}_2(\text{Al}, \text{Fe})_2(\text{Al-OH})(\text{SiO}_4)_3$ |  |
| Barite BaSO_4 |  | Chrysoberyl $\text{BeO} \cdot \text{Al}_2\text{O}_3$ |  | Epsomite $\text{MgSO}_4 \cdot 7\text{H}_2\text{O}$ |  |
| Bauxite $\text{Al}_2\text{O}(\text{OH})_4$ |  | Chrysolite $(\text{Mg}, \text{Fe})_2\text{SiO}_4$ |  | Eryophylite $3\text{LiF} \cdot 3\text{NaF} \cdot 2\text{AlF}_3$ |  |
| Beryl $3\text{BeO} \cdot \text{Al}_2\text{O}_3 \cdot 6\text{SiO}_2$ |  | Cinnabar HgS |  | Erythrite $\text{Co}_3(\text{AsO}_4)_2 \cdot 8\text{H}_2\text{O}$ |  |
| Beryllia BeO |  | Cobaltite CoAsS |  | Euchroite $\text{Cu}(\text{CuOH})\text{AsO}_4 \cdot 3\text{H}_2\text{O}$ |  |
| Bismuthinite Bi_2S_3 |  | Coccinite HgI_2 |  | Eucryptite LiAlSiO_4 |  |
| Bismutite $\text{Bi}_2\text{O}_3 \cdot \text{CO}_2 \cdot \text{H}_2\text{O}$ |  | Copperas $\text{FeSO}_4 \cdot 7\text{H}_2\text{O}$ |  | Eulytite $\text{Bi}_4(\text{SiO}_4)_3$ |  |
| Blue Vitriol $\text{CuSO}_4 \cdot 5\text{H}_2\text{O}$ |  | Corundum Al_2O_3 |  | Evansite $\text{Al}_3(\text{OH})_6\text{PO}_4 \cdot 6\text{H}_2\text{O}$ |  |
| Boracite $\text{MgCl}_2 \cdot 2\text{Mg}_3\text{B}_5\text{O}_{15}$ |  | Crocoite PdCrO_4 |  | Feldspar KAlSi_3O_8 |  |
| Borax $\text{Na}_2\text{B}_4\text{O}_7$ |  | Cryolite $\text{AlF}_3 \cdot 3\text{NaF}$ |  | Ferberite $\text{FeO} \cdot 2\text{FeWO}_4$ |  |

List of Minerals With Chemical Formulas

| | | |
|--|--|--|
| Fiedlerite $Pb(OH)_2 \cdot 2PbCl_2$ | Jordanite $As_2S_4 \cdot 4PbS$ | Miargyrite $Sb_2S_4 \cdot Ag_2$ |
| Fluellite $AlF_3 \cdot H_2O$ | Kainite $MgSO_4 \cdot K_2SO_4 \cdot MgCl_2 \cdot 6H_2O$ | Millerite NiS |
| Fluorite CaF_2 | Kalinite $K_2SO_4 \cdot Al_2(SO_4)_3 \cdot 24H_2O$ | Mimetite $PbCl_2 \cdot Pb_3(AsO_4)_3$ |
| Fluorspar CaF_2 | Kaolin $H_2Al_2(SiO_4)_2 \cdot H_2O$ | Minervite $2AlPO_4 \cdot 5H_2O$ |
| Footite $CuCl_2 \cdot 8Cu(OH)_2 \cdot 4H_2O$ | Kieserite $MgSO_4 \cdot H_2O$ | Mirabilite $N_2SO_4 \cdot 10H_2O$ |
| Franklinite (Fe, Mn, Zn) $(FeO)_2$ | Koenoite $Al_2O_3 \cdot 3MgO \cdot 2MgCl_2 \cdot 6H_2O$ | Mispickel FeAsS |
| Galena PbS | Lanarkite $PbSO_4 \cdot PbO$ | Molybdenite MoS_2 |
| Glaserite $Na_2SO_4 \cdot 3K_2SO_4$ | Langbeinite $2MgSO_4 \cdot K_2SO_4$ | Molybdate MoO_3 |
| Gothite $Fe_2O_3 \cdot H_2O$ | Laurionite $PbCl_2 \cdot Pb(OH)_2$ | Molysite $FeCl_3$ |
| Gypsum $CaSO_4 \cdot 2H_2O$ | Lawrencite $FeCl_2$ | Monazite (Ce, La, Dy) PO_4 |
| Halite NaCl | Leonite $MgSO_4 \cdot K_2SO_4 \cdot 4H_2O$ | Morenosite $NiSO_4 \cdot 7H_2O$ |
| Halotrichite $FeSO_4 \cdot Al_2(SO_4)_3 \cdot 24H_2O$ | Leucite $KAl(SiO_3)_2$ | Mottramite $(PbCu)_2(VO_4)_2 \cdot 2PbCu(OH)_2$ |
| Hauerite MnS_2 | Lewisite $5CaO \cdot 2TiO_2 \cdot 3Sb_2O_3$ | Muscovite $H_2KAl_3(SiO_4)_3$ |
| Hausmannite Mn_3O_4 | Limonite $2Fe_2O_3 \cdot 3H_2O$ | Nantokite CuCl |
| Hematite Fe_2O_3 | Magnesite $MgCO_3$ | Natrolite $Na_3Al(AlO)(SiO_3)_2 \cdot 2H_2O$ |
| Hemimorphite $Zn_2SiO_4 \cdot H_2O$ | Magnetite Fe_3O_4 | Nephelite $NaAlSi_3O_8$ |
| Hessite Ag_2Te | Malachite $CuCO_3 \cdot Cu(OH)_2$ | Nicolite NiAs |
| Hubnerite $MnWO_4$ | Manganite $MnO(OH)$ | Nitre KNO_3 |
| Ilmenite $FeTiO_3$ | Marcasite FeS_2 | Orangite $ThSiO_4$ |
| Ilvaite $CaFe_2Fe(OH)(SiO_4)_2$ | Marshite As_2S_3 | Orpiment As_2S_3 |
| Iodyrite AgI | Matlockite $PbCl_2 \cdot PbO$ | Orthite $Ca_2(Al, Ce, Fe)_2(AlOH)(SiO_4)_3$ |
| Jadeite $NaAlSi_3O_8$ | Melanterite $FeSO_4 \cdot 7H_2O$ | Osteolite $Ca_3(PO_4)_2 \cdot 2H_2O$ |
| Jamesonite $Pb_2Sb_2S_5$ | Mendipite $PbCl_2 \cdot 2PbO$ | Parisite $Ca(CeF)_2(CO_3)_3$ |

List of Minerals With Chemical Formulas

| | | |
|--|--|---|
| Patronite VS_4 | Safflorite $CoAs_2$ | Talc $H_2Mg_3Si_4O_{12}$ |
| Pearceite (Ag, Cu) $_{16}As_9S_{11}$ | Scheelite $CaWO_4$ | Tantalite (Fe, Mn) $(TaO)_2$ |
| Pectolite $HNaCa_2(SiO_3)_3$ | Selenite $CaSO_4 \cdot 2H_2O$ | Tephroite Mn_2SiO_4 |
| Penninite $H_4Mg_2Al_2Si_3O_{18}$ | Sepiolite $H_4Mg_5Si_3O_{10}$ | Thorite $ThSiO_4$ |
| Pentlandite (Ni, Fe)S | Serpentine $H_4Mg_3Si_2O_9$ | Titanite $CaTiSiO_5$ |
| Periclase MgO | Siderite $FeCO_3$ | Topaz $Al_2(F, OH)_2SiO_4$ |
| Phenacite Be_2SiO_4 | Sillimanite Al_2SiO_5 | Tremolite $CaMg_3(SiO_3)_4$ |
| Phlogopite (K, H) $_3Mg_3Al(SiO_4)_3$ | Sodalite $Na_4Al_2(AlCl)(SiO_4)_3$ | Troilite FeS |
| Pinnoite $MgB_2O_4 \cdot 3H_2O$ | Somberite $Ca_3(PO_4)_2$ | Turkis $AlPO_4 \cdot Al(OH)_3 \cdot H_2O$ |
| Pollucite $2Cs_2O \cdot 2Al_2O_3 \cdot 9SiO_2 \cdot H_2O$ | Sperryllite $PtAs_2$ | Turquoise $H_3[Al(OH)_2]_6CuOH(PO_4)_4$ |
| Polybasite (Ag, Cu) $_{15}Sb_2S_{12}$ | Spessartite $Mn_3Al_2(SiO_4)_3$ | Uraninite (pitchblende) $(UO_2 \cdot UO_2 \cdot PbO, X)$ |
| Pyrrargyrite $3Ag_2S \cdot Sb_2S_3$ | Sphalerite ZnS | Valentinite Sb_2O_3 |
| Pyrite FeS_2 | Spinel $MgO \cdot Al_2O_3$ | Vanadinite $Pb_3Cl(VO_4)_3$ |
| Pyroaurite $Fe(OH)_3 \cdot 3Mg(OH)_2 \cdot 3H_2O$ | Stephanite $Ag_{10}Sb_2S_7$ | Vesuvianite $Ca_6(Al, OH, F)Al_2(SiO_4)_5$ |
| Pyrolusite MnO_2 | Stibiconite $Sb_2O_4 \cdot H_2O$ | Witherite $BaCO_3$ |
| Pyrope $Mg_3Al_2(SiO_4)_3$ | Stiblite $Sb_2O_4 \cdot H_2O$ | Wolfachite $Ni(As, S, Sb)_2$ |
| Pyrophanite $MnO \cdot TiO_2$ | Stibnite Sb_2S_3 | Wolframite (Fe, Mn) WO_4 |
| Pyrophyllite $H_2Al_2(SiO_3)_4$ | Stilbite (Ca, Na) $Al_2S_6O_{18} \cdot 6H_2O$ | Wulfenite $PbMoO_4$ |
| Pyrrhotite FeS | Stolzite $PbWO_4$ | Xenotime $YtPO_4$ |
| Quartz SiO_2 | Strontianite $SrCO_3$ | Ytrocrocite (Y, Er, Ce) $F_3 \cdot 5CaF_2 \cdot H_2O$ |
| Rhodonite $MnSiO_3$ | Sylvanite (Au, Ag) Te_2 | Zincite ZnO |
| Rowlandite $2Y_2O_3 \cdot 3SiO_2$ | Sylvite KCl | Zircon $ZrSiO_4$ |

Electric Cars and Car Building —

| | | | | | |
|--------------|-----------|------------------|-----------|-------------------|-----------|
| air gap | <i>ap</i> | cornice | <i>nc</i> | dust guard | <i>dg</i> |
| armature | <i>ab</i> | corridor | <i>cd</i> | eaves | <i>ev</i> |
| ash pan | <i>ap</i> | cotton sleeving | <i>cs</i> | electric | <i>ec</i> |
| ash pit | <i>ap</i> | counterbrace | <i>cb</i> | electrode | <i>ed</i> |
| back lash | <i>bl</i> | crown piece | <i>cp</i> | electromotive | <i>em</i> |
| band wire | <i>bw</i> | car: | | emery | <i>em</i> |
| basin | <i>bs</i> | baggage | <i>bg</i> | enclosed fuse | <i>ef</i> |
| batten | <i>bt</i> | ballast | <i>bl</i> | end rib | <i>er</i> |
| bead | <i>bd</i> | café | <i>cf</i> | entrance | <i>en</i> |
| binding post | <i>bp</i> | coal | <i>cl</i> | escutcheon | <i>es</i> |
| blower | <i>bl</i> | double-deck | <i>dd</i> | exit door | <i>ed</i> |
| body rib | <i>br</i> | double-end | <i>de</i> | exit step | <i>es</i> |
| brake strut | <i>bs</i> | double-truck | <i>dt</i> | fare box | <i>fb</i> |
| buffer | <i>bu</i> | dump | <i>dp</i> | felt | <i>ft</i> |
| bumper | <i>bu</i> | excursion | <i>ex</i> | fender | <i>fd</i> |
| burlap | <i>bu</i> | flat | <i>fl</i> | field | <i>fd</i> |
| butt hinge | <i>bh</i> | funeral | <i>fu</i> | filament | <i>fl</i> |
| camber | <i>cb</i> | gondola | <i>gd</i> | filtering | <i>fl</i> |
| canopy | <i>cn</i> | observation | <i>ob</i> | finger | <i>fn</i> |
| canvas | <i>cn</i> | parlor | <i>pl</i> | fire extinguisher | <i>fe</i> |
| carborundum | <i>cr</i> | pay-as-you-enter | <i>pa</i> | fire pot | <i>fp</i> |
| carline | <i>cl</i> | semiconvertible | <i>sc</i> | fixtures | <i>fx</i> |
| castle nut | <i>cn</i> | single end | <i>se</i> | flag holder | <i>fh</i> |
| catcher | <i>ct</i> | smoking | <i>sm</i> | flange | <i>fl</i> |
| channel | <i>ch</i> | snow sweeper | <i>sw</i> | flap curtain | <i>fc</i> |
| chattering | <i>ct</i> | sprinkler | <i>sp</i> | flashing | <i>fl</i> |
| chimney | <i>ch</i> | dasher | <i>ds</i> | flat wheel | <i>fw</i> |
| choke coil | <i>cc</i> | dead lever | <i>dl</i> | floor stop | <i>fs</i> |
| chord | <i>ch</i> | diagonal | <i>dg</i> | flux | <i>fl</i> |
| clapper | <i>cl</i> | drawbar | <i>db</i> | footboard | <i>fb</i> |
| cleat | <i>cl</i> | drawhead | <i>dh</i> | frequency | <i>fr</i> |
| clevis | <i>cl</i> | driprail | <i>dr</i> | frieze | <i>fr</i> |
| clip | <i>cl</i> | driving axle | <i>da</i> | fulcrum | <i>fu</i> |
| commutating | <i>cm</i> | drop sill | <i>ds</i> | furring fuse | <i>ff</i> |
| conduit | <i>cd</i> | drum | <i>dr</i> | gap | <i>gp</i> |

| | | | | | |
|-------------------|-----------|-----------------|-----------|--------------|-----------|
| governor | <i>gv</i> | negative | <i>ng</i> | sand box | <i>sb</i> |
| graphite | <i>gr</i> | nut lock | <i>nl</i> | selector | <i>sl</i> |
| grid | <i>gr</i> | oil-vacuum | <i>ov</i> | shank | <i>sh</i> |
| grooving | <i>gv</i> | operating valve | <i>ov</i> | sheathing | <i>sh</i> |
| ground | <i>gr</i> | overhang | <i>oh</i> | shellac | <i>sl</i> |
| guard arm | <i>ga</i> | overload | <i>ol</i> | shunt | <i>sh</i> |
| gusset plate | <i>gp</i> | parallel | <i>pl</i> | side rib | <i>sr</i> |
| half-elliptic | <i>he</i> | parting bead | <i>pb</i> | snow scraper | <i>ss</i> |
| hanger | <i>ha</i> | partition | <i>pt</i> | snowplow | <i>sp</i> |
| hasp | <i>hs</i> | passenger | <i>ps</i> | solder | <i>so</i> |
| headlight | <i>hl</i> | pedal | <i>pd</i> | solenoid | <i>so</i> |
| headpiece | <i>hp</i> | pier post | <i>pp</i> | spoke | <i>sp</i> |
| heated pipe | <i>hp</i> | pilot | <i>pl</i> | storage | <i>st</i> |
| horsepower | <i>hp</i> | pinion | <i>pn</i> | stud | <i>st</i> |
| hose | <i>ho</i> | platform | <i>pl</i> | substation | <i>su</i> |
| hub | <i>hu</i> | plow | <i>pl</i> | suburban | <i>su</i> |
| interlock | <i>il</i> | pneumatic | <i>pn</i> | subway | <i>su</i> |
| intermediate sill | <i>is</i> | pressurehead | <i>ph</i> | tail lamp | <i>tl</i> |
| interpole | <i>ip</i> | purlin | <i>pu</i> | tap | <i>ta</i> |
| interurban | <i>iu</i> | putty | <i>pu</i> | tenon | <i>te</i> |
| inverted arch | <i>ia</i> | queen-post | <i>qp</i> | top chord | <i>tc</i> |
| journal box | <i>jb</i> | rabbit | <i>rb</i> | tractive | <i>tr</i> |
| jumper | <i>ju</i> | radial | <i>rd</i> | transom | <i>tr</i> |
| latch | <i>lt</i> | radius | <i>rd</i> | underframe | <i>uf</i> |
| locomotive | <i>lv</i> | rattan | <i>rt</i> | unit-switch | <i>us</i> |
| magazine | <i>mg</i> | reflector | <i>rf</i> | varnish | <i>vn</i> |
| master controller | <i>mc</i> | regulator | <i>rg</i> | vener | <i>ve</i> |
| material | <i>ma</i> | removable sash | <i>rs</i> | ventilator | <i>vt</i> |
| molding | <i>mo</i> | repulsion | <i>rp</i> | vertical | <i>vt</i> |
| momentum | <i>mo</i> | resister | <i>rs</i> | wainscot | <i>ws</i> |
| monitor | <i>mo</i> | retardation | <i>rt</i> | washer | <i>wa</i> |
| mortise | <i>mt</i> | retriever | <i>rt</i> | watt-hour | <i>wh</i> |
| motorman | <i>mo</i> | reverser | <i>rv</i> | watt-meter | <i>wm</i> |
| muffler | <i>mu</i> | rheostat | <i>rh</i> | wave winding | <i>ww</i> |
| mullion | <i>mu</i> | riser | <i>ri</i> | white lead | <i>wl</i> |

List of Terms Used in Government Geological Work

| | | | | | |
|-----------|--------------------------|-----------|-------------------|-----------|--------------------------|
| <i>o</i> | agreement | <i>ey</i> | larch | <i>os</i> | status |
| <i>o</i> | agricultural | <i>ut</i> | logging operation | <i>f</i> | species |
| <i>ce</i> | appraisal | <i>f</i> | merchantable | <i>os</i> | Secretary of Agriculture |
| <i>f</i> | brush burning | <i>f</i> | merchantability | <i>f</i> | stumpage |
| <i>h</i> | brush disposal | <i>f</i> | national forest | <i>is</i> | substantiate |
| <i>h</i> | cedar poles | <i>z</i> | non-competitive | <i>f</i> | supervision |
| <i>o</i> | certificate of solvency | <i>is</i> | overmature | <i>ce</i> | supplemental |
| <i>os</i> | comptometer | <i>z</i> | occupaney | <i>ey</i> | strategist |
| <i>o</i> | Civil Service Commission | <i>ey</i> | promotion | <i>os</i> | tentative |
| <i>f</i> | donkey engine | <i>ey</i> | prospective | <i>is</i> | transportation request |
| <i>o</i> | drainage | <i>ey</i> | prospectus | <i>os</i> | terminus |
| <i>st</i> | extension of time | <i>ce</i> | primarily | <i>ce</i> | tamarack |
| <i>z</i> | exemption | <i>z</i> | quarterly | <i>z</i> | topographical |
| <i>ce</i> | fire-killed | <i>z</i> | reconnaissance | <i>o</i> | timber sale |
| <i>o</i> | Forest Supervisor | <i>o</i> | right of way | <i>os</i> | United States Depository |
| <i>f</i> | Forest Service | <i>f</i> | readjustment | <i>o</i> | unestimated |
| <i>os</i> | girdling | <i>ce</i> | reproduction | <i>ce</i> | undesigned |
| <i>o</i> | geological | <i>f</i> | refund voucher | <i>os</i> | utilized |
| <i>z</i> | lumbermen | <i>z</i> | regional | <i>os</i> | utilization |
| <i>ce</i> | laboratory | <i>ey</i> | silviculture | <i>h</i> | volume table |
| <i>z</i> | long-butted | <i>ey</i> | silviculturally | <i>st</i> | western pine |
| <i>z</i> | lumber company | <i>os</i> | standardize | <i>st</i> | white pine |

Import and Export Terms

| | | | | | |
|---|-----------|---------------------|----------|-------------------------|----------|
| abandonment | <i>o</i> | commissioner | <i>z</i> | insurable interest | <i>z</i> |
| acceptance for honor | <i>os</i> | conditional | <i>z</i> | intermediary | <i>z</i> |
| accommodation bill | <i>os</i> | confidential | <i>z</i> | jobber | <i>z</i> |
| accommodation parties | <i>os</i> | consignee | <i>z</i> | keelage | <i>z</i> |
| act of God | <i>os</i> | consignment | <i>z</i> | leakage | <i>z</i> |
| act of honor | <i>os</i> | consignor | <i>z</i> | letter of indemnity | <i>z</i> |
| advice note | <i>os</i> | consulage | <i>z</i> | letter of indication | <i>z</i> |
| after sight | <i>os</i> | conversion | <i>z</i> | lien for freight | <i>z</i> |
| as per advice | <i>os</i> | craft loss | <i>z</i> | lighterage | <i>z</i> |
| at sight | <i>os</i> | cranage | <i>z</i> | lighters | <i>z</i> |
| average | <i>os</i> | Crown Agents | <i>z</i> | manifest | <i>z</i> |
| average adjuster | <i>os</i> | customary dispatch | <i>z</i> | mixed shipment | <i>z</i> |
| average bond | <i>os</i> | customs declaration | <i>z</i> | pilfering | <i>z</i> |
| average general | <i>os</i> | dead freight | <i>z</i> | portorage | <i>z</i> |
| average particular | <i>os</i> | demand | <i>z</i> | power of attorney | <i>z</i> |
| bank bill | <i>os</i> | demurrage | <i>z</i> | principal bill | <i>z</i> |
| barratry | <i>os</i> | deviation clause | <i>z</i> | provisional note | <i>z</i> |
| bill book | <i>os</i> | discounting bill | <i>z</i> | quayage | <i>z</i> |
| bill of entry | <i>os</i> | dispatch | <i>z</i> | rebate | <i>z</i> |
| bill of sight | <i>os</i> | diversion | <i>z</i> | restrictive indorsement | <i>z</i> |
| bill of sufferance | <i>os</i> | document bills | <i>z</i> | sailing lists | <i>z</i> |
| bills of exchange | <i>os</i> | double insurance | <i>z</i> | scow | <i>z</i> |
| bills of lading | <i>os</i> | drawback | <i>z</i> | scowage | <i>z</i> |
| Board of Trade | <i>os</i> | dunnage | <i>z</i> | ship's clearance | <i>z</i> |
| bonded warehouse | <i>os</i> | dutiable | <i>z</i> | ship's manifest | <i>z</i> |
| broken stowage | <i>os</i> | export | <i>z</i> | slings | <i>z</i> |
| Bureau of Foreign and Domestic Commerce | <i>os</i> | exporter | <i>z</i> | stamp duty | <i>z</i> |
| buyer | <i>os</i> | ex-ship | <i>z</i> | steamer | <i>z</i> |
| cargo | <i>os</i> | force majeure | <i>z</i> | steamship | <i>z</i> |
| cartage | <i>os</i> | foreign bill | <i>z</i> | stowage | <i>z</i> |
| certificate of damage | <i>os</i> | forwarding agents | <i>z</i> | subject to insurance | <i>z</i> |
| certificate of origin | <i>os</i> | free harbor | <i>z</i> | time charter | <i>z</i> |
| Chamber of Commerce | <i>os</i> | freight forward | <i>z</i> | transshipment | <i>z</i> |
| circular letter of credit | <i>os</i> | freight note | <i>z</i> | unconfirmed | <i>z</i> |
| "clean" bill of lading | <i>os</i> | headquarters | <i>z</i> | underwriter | <i>z</i> |
| clearance inwards | <i>os</i> | import | <i>z</i> | unit of value | <i>z</i> |
| clearance outwards | <i>os</i> | importer | <i>z</i> | valued policy | <i>z</i> |
| clientele | <i>os</i> | in bond | <i>z</i> | wharfage | <i>z</i> |
| coast houses | <i>os</i> | indent | <i>z</i> | wharfinger's receipt | <i>z</i> |
| C. O. D. | <i>os</i> | inspection | <i>z</i> | wholesale | <i>z</i> |

Legal Terms and Phrases

While many of these outlines will be recognized as the regular Dictionary forms, on account of their frequent use in law work they have been included in this series with the special short-cuts presented.

| | | | | | |
|---------------------------|----|----------------------------|----|------------------------|----|
| abatement | sp | annotated | ab | bequeath | be |
| abeyance | sp | annuity | an | bequest | be |
| above described | ad | annulment | an | bilateral | bi |
| above entitled | ad | appeal | ap | bill of costs | bc |
| above mentioned | ad | appellant | ap | bill of exceptions | be |
| above named plaintiff | ad | appellee | ap | bill of exchange | be |
| abrogate | ab | appellor | ap | bill of lading | bl |
| abscond | ab | antedated | an | bill of sale | bs |
| absolutely necessary | an | appurtenances | ap | blank indorsement | bi |
| abstract of title | at | arbitrament | ar | body corporate | bc |
| abut | ab | arbitrary | ar | bona fide | bf |
| accessory after the fact | af | arbitration | ar | bond | bo |
| accommodation indorser | ai | arbitrator | ar | boycotting | bo |
| accommodation paper | ap | arraignment | ar | breach of promise | bp |
| accomplice | ac | arson | ar | bribery | br |
| accord and satisfaction | as | articles of agreement | aa | burglary | bu |
| according to law | al | articles of co-partnership | ac | by-laws | bl |
| according to the evidence | ae | as a matter of law | am | capias | ca |
| Act of God | ag | ascertain | as | care and caution | cc |
| adjudication | ad | assault and battery | ab | cargo | ca |
| administration | ad | assent | as | casualty | ca |
| administrator | ad | assignee | as | cause of action | ca |
| administratrix | ad | assignment | as | caveat emptor | ce |
| admiralty court | ad | assignor | as | caveat venditor | cv |
| adverse possession | ap | assumption of risk | ar | certificate of deposit | cd |
| affiant | af | assumpsit | as | certificate of stock | cs |
| affidavit | af | attachment | at | certified check | cc |
| aforesaid | af | attestation | at | certiorari | ce |
| aggressor | ag | attorney in fact | af | cestui que trust | ct |
| agreement | ag | attorney for defendant | ad | chairman | ch |
| alias | al | avoidance | av | chancellor | ca |
| alibi | al | bailee | ba | charter party | cp |
| alienate | al | bailiff | ba | chattel | ch |
| alienation of affections | al | bailment | ba | chattel mortgage | cm |
| alimony | al | bailor | ba | circuit court | cc |
| allegation | al | bankruptcy | ba | circumstantial | cs |
| alleged | al | barter | ba | civil action | ca |
| amendment | am | beneficiary | be | civil law | cl |

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| | | | | | |
|--------------------------|----|-------------------------|----|-------------------------|----|
| claimant | cl | contradictory evidence | ce | custodian | cu |
| client | cl | contravention | ct | custody | cu |
| co-administrator | ca | contributory negligence | cn | custom | cu |
| co-assignee | ca | controversy | ct | customary | cu |
| codicil | co | conveyance | co | damages | da |
| coercion | co | conviction | co | days of grace | dg |
| collateral securities | cs | co-owners | co | deceased | de |
| color of title | ct | co-partnership | cp | decendent | de |
| comity | co | co-proprietors | cp | deceit | de |
| commercial paper | cp | copyright | co | decision | de |
| commitment | co | co-respondent | cr | declaration | de |
| common carrier | cc | coroner's inquest | ci | decree | de |
| common law | cl | corporal punishment | cp | deed | de |
| common stock | cs | corporation | co | de facto | df |
| complaint | co | corpus delicti | cd | defalcation | df |
| complainant | co | corroboration | co | defamation of character | dc |
| complicity | co | corrupt practices act | cp | default | de |
| complied | co | costs | co | defective title | dt |
| compromise | co | counsel | co | de jure | dj |
| concurrent | co | counselor-at-law | ca | delinquent | de |
| condemnation proceedings | cp | counter-claim | cc | demise | de |
| condition precedent | cp | counterfeit | co | demur | de |
| condition subsequent | cs | counterplea | co | demurrer | de |
| confiscate | co | court of equity | ce | denies | de |
| consanguinity | co | court of law | cl | deponent | de |
| consignee | co | covenant | co | deposition | de |
| consignment | co | coverture | co | deputy | de |
| consignor | co | credentials | co | description | de |
| consolidation | co | credible evidence | ce | desertion | de |
| constable | co | creditor | cr | devise | de |
| consummate | co | crime | cr | devisee | de |
| contempt of court | co | criminal | cr | devisor | de |
| contiguous | co | cross-action | ca | direct examination | de |
| contingency | co | cross-bill | cb | disability | di |
| contingent | co | cross-defendant | cd | discharge | di |
| continuance | co | cross-examination | ce | disclaimer | di |
| contract | co | cross-question | cq | disclosure | di |
| contractual relations | cr | courtesy | co | discontinuance | di |

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| | | |
|----------------------|--|--------------------------------------|
| discretionary powers | execution | habeas corpus |
| disqualification | executors, administrators, and assigns | hearsay evidence |
| district attorney | executors, administrators, or assigns | heirs, executors, and administrators |
| doctrine | executrix | heirs, executors, or administrators |
| document | exemplary damages | hereinafter mentioned |
| documentary evidence | exemption | hereinbefore mentioned |
| domestic | ex-officio | hereditaments |
| domicile | exonerated | homicide |
| dower | ex parte | household goods and effects |
| drawee | expedient | husband and wife |
| due process of law | expunge | hypothecate |
| duplicity | extenuating/circumstances | identify |
| duress | extortion | ignorance of the law |
| duty | extradition | illegal practices |
| earnest | falsification | illegality |
| easement | federal court | illegitimate business |
| embezzlement | federal government | immaterial and irrelevant |
| eminent domain | fee-simple | immunity |
| emolument | fellow servant | impanel |
| empowered | felonious assault | impeachment |
| enabling act | felony | imprisonment |
| enact | foreclosure | inadmissible |
| encumbrance | forfeiture | incendiary |
| enjoin | franchise | incompetency |
| entirety | fraudulent | incriminate |
| entitled | freehold | incumbent |
| equitable | fugitive | incumbrance |
| escape | garnishee | indebtedness |
| escrow | garnishment | indemnify |
| establish | goods, wares, and merchandise | indenture |
| estate | grand jury | indict |
| estoppel | grantee | indictment |
| et al | grantor | indorse |
| eviction | guardian | indorsee |
| evidence | guilty | indorser |
| ex post facto | guilty as charged | indorsement in blank |
| examination | guilty of negligence | indorsement in full |
| executed contract | | |

Legal Terms and Phrases

While many of these outlines will be recognized as the regular Dictionary forms, on account of their frequent use in law work they have been included in this series with the special short-cuts presented.

| | | |
|-------------------------|--------------------------------|----------------------------|
| infringement of patent | justification | majority |
| in hand paid | kindred | malfeasance |
| inherit | kleptomania | malice prepense |
| inheritance | know all men by these presents | malicious |
| injunction | known heirs | mandamus proceedings |
| injury | L. S. | mandatory |
| inquest | landlord | married woman |
| in re | larceny | marshal |
| insanity | last will and testament | master in chancery |
| insolvency | lashes | maturity |
| insolvent | lawful and right | mayhem |
| installment | lawsuit | measure of damages |
| instance | lawyer | merger |
| in statu quo | legal tender | minority |
| instigation | legatee | mischiefs |
| institute proceedings | legislation | misdemeanor |
| itemized account | legitimate | misfeasance |
| interlocutory decree | lessee | misjoinder |
| interpolation | lessor | misrepresentation |
| interstate commerce | letters of administration | mistake |
| intestate | letters testamentary | mitigation |
| in the first place | levy | mittimus |
| in the next place | libel | monopoly |
| in the year of our Lord | liberty | mortgage |
| intimidation | license | mortgagee |
| intrinsic value | lien | mortgagor |
| introduce in evidence | life estate | motive |
| invalid | limitation | multifarious |
| in witness whereof | liquidated damages | municipal law |
| irrelevancy | lis pendens | municipality |
| irrevocable | litigant | murder in the first degree |
| jeopardy | litigation | national bank |
| joint and several | local option | naturalization |
| joint tenancy | lucrative | navigation |
| jurisdiction | lunacy | necessary |
| jurisprudence | lynch law | negligence |
| jury | magistrate's court | negotiable paper |
| justice of the peace | maintenance | next of kin |

Legal Terms and Phrases

While many of these outlines will be recognized as the regular Dictionary forms, on account of their frequent use in law work they have been included in this series with the special shortcuts presented.

| | | |
|------------------------------|------------------------------------|---------------------------|
| nolle prosequi | partition | pre-emption |
| nominal damages | partnership agreement | preliminary hearing |
| nominal partner | party of the first part | premeditated |
| non compos mentis | party of the second part | premise |
| non-joinder | patent pending | preponderance of evidence |
| notary public | patentee | preponderating evidence |
| notice | patent office | prerogative |
| notification | payee | presumption |
| novation | payment | prima facie |
| nuisance | peculiar circumstances of the case | primary cause |
| null and void | pecuniary | prior right |
| objection | penal offense | priority |
| obligation | penal servitude | prisoner at the bar |
| occupancy | penitentiary | privity of contract |
| officer of the law | per annum | probate court |
| of your own knowledge | per capita | probation |
| on or about the | per diem | proceeding |
| on the part of the plaintiff | per se | procedure |
| operation of law | peremptory | process of law |
| opinion | performance | promise |
| opposition counsel | perjury | promisor |
| option | perpetuity | promissory note |
| ordinance | pertinent to the case | property |
| organic law | petitioner | prosecutor |
| ordinary circumstances | plaintiff | prosecution |
| ouster | pleading | proviso |
| outlawed | pledgee | provocation |
| outstanding debt | pledgor | proximate cause |
| overruled | police | proximity |
| overt act | policy | prudent |
| owner | post date | punishment |
| ownership | post mortem | pursuant |
| panel | posthumous | putative |
| par value | postponement | quantum meruit |
| paramount title | precedence | quarrel |
| parcel of land | precedent | quash |
| pardon | precinct | quo warranto proceedings |
| parole | | quorum |

Legal Terms and Phrases

While many of these outlines will be recognized as the regular Dictionary forms, on account of their frequent use in law work they have been included in this series with the special shortcuts presented.

| | | |
|----------------------|---------------------------|------------------------|
| ratification | respondent | stand accused |
| real estate | restitution | status |
| reality | restraining | statute of frauds |
| rebate | retainer | statute of limitations |
| rebuttal | retroactive | statutory |
| rebutting evidence | reversal | status quo |
| receivership | revocation | stipulation |
| reciprocity | right of survivorship | sub-agent |
| recommendation | right, title and interest | sub-contract |
| reconciliation | robbery | submission |
| recourse | ruling of the court | subpoena |
| recovery | safeguard | subsidiary |
| recoupment | sale | substantial |
| re-cross examination | salvage | substitution |
| redemption | schedule | suicide |
| redirect examination | seal | summary |
| re-entry | search warrant | summons |
| referee | secondary evidence | superior court |
| referendum | self-defense | supplemental |
| re-hearing | self-evident | support |
| rejoinder | semi-annual | supreme court |
| relevant | separation | suppressed |
| relinquishment | sequestration | surety |
| remainder | seriatim | surrender |
| remittitur | set aside | surrogate court |
| removal | set forth | surviving |
| replevin | set-off | survivor |
| reprieve | sheriff | suspension |
| reprisal | signature | sworn |
| repudiate | signification | syllabus |
| requisite | sign, seal and deliver | syndicate |
| rescind | situate, lying and being | tangible assets |
| res judicata | sole support | tax-exempt |
| reservation | solicitor general | tenancy |
| residuary devisee | sovereignty | tenant |
| residuary legatee | specialty | tender |
| residue | specific | tenure |
| resolution | specifications | testament |

Legal Terms and Phrases

| | | | | | |
|---|-----------|---|-----------|--------------------|-----------|
| testator | <i>te</i> | triable | <i>tr</i> | value received | <i>vr</i> |
| testatrix | <i>te</i> | tribunal | <i>tr</i> | vendee | <i>ve</i> |
| testify | <i>te</i> | trial | <i>tr</i> | vendor | <i>ve</i> |
| testimony | <i>te</i> | trust | <i>tr</i> | venue | <i>ve</i> |
| thereabout | <i>te</i> | trustee | <i>tr</i> | verbatim | <i>ve</i> |
| thereafter | <i>te</i> | ultra vires | <i>tr</i> | verdict | <i>ve</i> |
| therein | <i>te</i> | unanimity | <i>tr</i> | verily believe | <i>ve</i> |
| thereof | <i>te</i> | unanimous | <i>tr</i> | vested rights | <i>ve</i> |
| therefore | <i>te</i> | uncontroverted | <i>tr</i> | violation | <i>ve</i> |
| thereunder | <i>te</i> | undersigned | <i>tr</i> | vice versa | <i>ve</i> |
| this indenture witnesseth | <i>te</i> | underwriter | <i>tr</i> | voidable | <i>ve</i> |
| tort | <i>te</i> | under the present circumstances of the case | <i>tr</i> | voucher | <i>ve</i> |
| to the best of my knowledge and belief | <i>te</i> | unilateral contract | <i>tr</i> | warrant | <i>ve</i> |
| to the best of my knowledge, information and belief | <i>te</i> | unlawful | <i>tr</i> | warrantor | <i>ve</i> |
| to whom it may concern | <i>te</i> | usage | <i>tr</i> | warranty | <i>ve</i> |
| to-wit | <i>te</i> | unsatisfied claim | <i>tr</i> | whereas | <i>ve</i> |
| trade-mark | <i>te</i> | usury | <i>tr</i> | witness | <i>ve</i> |
| transaction | <i>te</i> | untenable | <i>tr</i> | witnesseth | <i>ve</i> |
| trespass | <i>te</i> | vacancy | <i>tr</i> | writ of certiorari | <i>ve</i> |
| trespasser | <i>te</i> | valid | <i>tr</i> | | |

General Medical Vocabulary

| | | | | | |
|-----------------------------|-----------|--------------------|-----------|-----------------|-----------|
| absorbent cotton | <i>ac</i> | dementia precox | <i>de</i> | neuralgia | <i>ne</i> |
| adhesive plaster | <i>ad</i> | dermatosis | <i>de</i> | neuroglia | <i>ne</i> |
| bacteriological examination | <i>ba</i> | dicrotic | <i>di</i> | neuroglia | <i>ne</i> |
| bichloride of mercury | <i>bi</i> | dilatation | <i>di</i> | node | <i>no</i> |
| blood count | <i>bl</i> | drainage tube | <i>dr</i> | nodule | <i>no</i> |
| blood vessels | <i>bl</i> | dyspnea | <i>dy</i> | nosology | <i>no</i> |
| cardiovascular | <i>ca</i> | elephantiasis | <i>el</i> | nux vomica | <i>nu</i> |
| compound fracture | <i>co</i> | endocarditis | <i>en</i> | ophthalmia | <i>op</i> |
| delirium tremens | <i>de</i> | engorgement | <i>en</i> | ophthalmiatrics | <i>op</i> |
| family history | <i>fa</i> | enzyme | <i>en</i> | orthopedic | <i>or</i> |
| hypodermic injection | <i>hy</i> | epidermis | <i>ep</i> | otiatrics | <i>ot</i> |
| intermittent fever | <i>in</i> | epiglottis | <i>ep</i> | palatal | <i>pa</i> |
| inunction of mercury | <i>in</i> | eructation | <i>er</i> | pampiniform | <i>pa</i> |
| mitral stenosis | <i>mi</i> | erysipelas | <i>er</i> | pancreatic | <i>pa</i> |
| post mortem examination | <i>po</i> | esophagus | <i>es</i> | paranoia | <i>pa</i> |
| red blood cells | <i>re</i> | eustachian | <i>eu</i> | paratyphoid | <i>pa</i> |
| scar tissue | <i>sc</i> | filiform | <i>fi</i> | parotid | <i>pa</i> |
| white blood cells | <i>wh</i> | formaldehyde | <i>fo</i> | patellar reflex | <i>pa</i> |
| white blood corpuscles | <i>wh</i> | ganglion | <i>ga</i> | pediatrics | <i>pe</i> |
| acromegaly | <i>ac</i> | gangrene | <i>ga</i> | pemphigoid | <i>pe</i> |
| aorta | <i>ao</i> | genupectoral | <i>ge</i> | pituitary | <i>pi</i> |
| apnea | <i>ap</i> | gnathic | <i>gn</i> | pleural cavity | <i>pl</i> |
| autopsy | <i>au</i> | ichthyosis | <i>ic</i> | pneumococcus | <i>pn</i> |
| bicarbonate of soda | <i>bi</i> | infraclavicular | <i>in</i> | polypnea | <i>po</i> |
| bronchial | <i>br</i> | inoperable | <i>in</i> | probang | <i>pr</i> |
| calcification | <i>ca</i> | insufflation | <i>in</i> | pruritus | <i>pr</i> |
| carcinoma | <i>ca</i> | insulin | <i>in</i> | pustule | <i>pu</i> |
| cardiographic | <i>ca</i> | ischemia | <i>is</i> | pyonephritis | <i>py</i> |
| cardioneurosis | <i>ca</i> | knee-chest | <i>kn</i> | rigor mortis | <i>ri</i> |
| carminative | <i>ca</i> | laudanum | <i>la</i> | salivation | <i>sa</i> |
| cataract | <i>ca</i> | lithotome | <i>li</i> | serous | <i>se</i> |
| catgut | <i>ca</i> | locomotor ataxia | <i>lo</i> | serpiginous | <i>se</i> |
| cerebellum | <i>ce</i> | mandible | <i>ma</i> | small pox | <i>sm</i> |
| cholera | <i>co</i> | medulla oblongata | <i>me</i> | spastic | <i>sp</i> |
| cirrhosis | <i>ci</i> | meso-appendix | <i>me</i> | strabismus | <i>st</i> |
| clonic spasm | <i>cl</i> | micro cephalus | <i>mi</i> | supperation | <i>su</i> |
| corneal | <i>co</i> | moribund condition | <i>mo</i> | turgescence | <i>tu</i> |
| corpuscular | <i>co</i> | morphology | <i>mo</i> | vaso-motor | <i>va</i> |
| debility | <i>de</i> | myasthenia | <i>my</i> | venomotor | <i>ve</i> |
| | | myoma | <i>my</i> | volar | <i>vo</i> |
| | | nasopharyngeal | <i>na</i> | | |

Forms for Special Groups

| | | | |
|-------------------------------|----|-------------------------|---|
| CELL | | desmoid tumor | laparectomy |
| acid cell | ga | false tumor | myectomy |
| air cell | ay | innocent tumor | nephrectomy |
| balloon cells | by | splenic tumor | osteotomy |
| basket cell | by | transition tumor | otectomy |
| bone cell | by | VEIN | phlebectomy |
| corneal cell | cy | cephalic vein | splenectomy |
| cylindric cell | cy | emissary vein | tarsectomy |
| dentin cell | dy | frontal veins | thoracotomy |
| epidermic cells | ey | jugular vein | tonsillectomy |
| fiber cell | fy | median vein | -OTOMY—cutting into |
| memory cell | my | radial vein | celiotomy |
| motor cell | my | splenic vein | gastrotomy |
| olfactory cells | oy | ulnar vein | intercricothyrotomy |
| parent cell | py | MACRO—large | iridotomy |
| taste cells | ty | macrocephalic | laparotomy |
| tegmental cells | ty | macrocornea | myotomy |
| DUCT—a passage or tube | | macrocyt | nephrotomy |
| adipose duct | dy | macrognathia | osteotomy |
| guttural duct | dy | macrophage | ototomy |
| lacrimal duct | dy | macrosis | phlebotomy |
| nasal duct | dy | -ALGIA—pain | sclerotomy |
| secretory duct | dy | adenalgia | splenotomy |
| tear duct | dy | celialgia | tarsotomy |
| GLAND | | gastralgia | thoracotomy |
| absorbent gland | gy | myalgia | tonsillotomy |
| acid glands | gy | nephralgia | tracheotomy |
| arterial gland | gy | ostalgia | -RRHAPHY—suture of |
| blood gland | gy | otalgia | celiorrhaphy |
| conglomerate gland | gy | phlebalgia | myorrhaphy |
| cardiac glands | gy | splenalgia | nephrorrhaphy |
| carotid gland | gy | thoracalgia | osteorrhaphy |
| miliary gland | gy | trachealgia | phleborrhaphy |
| pyloric glands | gy | -ECTOMY—excision | splenorrhaphy |
| serous gland | gy | adenectomy | tarsorrhaphy |
| suprarenal gland | gy | adenoidectomy | -STOMY—to make a communication or mouth into |
| TUMOR | | appendectomy | gastrostomy |
| benign tumor | ty | celiectomy | nephrostomy |
| cystic tumor | ty | gastroctomy | thoracostomy |
| dermoid tumor | ty | iridectomy | tracheostomy |

Standard Psychiatric Terms

| | | |
|-------------------------|--------------------------|--------------------|
| Signs: | frontal | organic |
| Gordon | functional | parietal |
| Oppenheim | hemorrhage | peripheral |
| Romberg | hysteria | prognosis |
| Reflexes | intra-cranial | psychiatric |
| abdominal | intra-cranial pressure | psychiatrist |
| Achilles | light and accommodation | psychiatry |
| Babinski | millimeters of mercury | psychic |
| cremasteric | 5 millimeters of mercury | pyramidal tract |
| palmar | muscle spasm | skull |
| patellar | neur, neuro | spinal |
| pharyngeal | neurologic | spinal cord |
| plantar | neurological | spinal fluid |
| General Terms | neurology | spinal puncture |
| ankle clonus | neuro-psychiatry | spinal tap |
| basal ganglia | neurosis | spine |
| cerebral | neuro-surgery | subjective |
| concussion of the brain | objective | trauma |
| diagnosis | occipital | traumatic |
| dura | ophthalmoscope | traumatic neurosis |

Technical Terms for

| | | | | | |
|---------------------|-----|------------------|----|------------------|-----|
| aberration | C | cathode | o | distributor | H |
| actor | or | celluloid | co | double-camera | Two |
| actress | we | cancel | re | dovetail | Two |
| accumulator | ora | cancel | re | dowser | Two |
| achromatic | oro | change maker | Lo | dynamo | go |
| actinic rays | oro | characterization | or | eccentric | re |
| aero-photography | op | character study | or | educational film | re |
| after-treatment | or | choke coil | Lo | electrodes | or |
| aisles | or | chromo | re | electrolysis | or |
| all-star | or | chuck | Lo | emulsion | or |
| alternating current | or | cinema | oo | entrance | re |
| amateur | or | circuit | re | equipment | or |
| ammeter | or | close-up | or | exhibitor | or |
| amperage | or | clutch | or | exit | or |
| annunciator | or | comedian | or | exit lights | or |
| anode | or | comedienne | or | extinguisher | or |
| applause | or | commutator | or | extras | or |
| arbor | or | concave | or | feature | or |
| armature | or | concentric | or | film exchange | or |
| asbestos | or | condenser | or | fire escape | or |
| attraction | or | conductor | or | flange | or |
| attractive | or | contract | re | flasher | or |
| audience | or | converter | or | fly door | or |
| auditorium | or | convex | or | forging | or |
| automatic | or | cosmopolitan | or | frequency | or |
| ball bearing | or | costume | or | gelatine paper | or |
| battery | or | coulomb | or | generator | or |
| beeswax | or | countershaft | or | governor | or |
| binocular | or | countersink | or | grid | or |
| blurring | or | creative | or | gudgeon | or |
| brilliance | or | critic | or | heat shield | or |
| burner | or | curtain | or | helix | or |
| bushing | or | cycle | or | heroine | or |
| calcium | or | damping coils | or | high-grade | or |
| calipers | or | dark-room | or | horsepower | or |
| camera | or | decorative | or | idler | or |
| cameraman | or | depict | or | illusion | or |
| candle power | or | development | or | image | or |
| carbons | or | direct current | or | impedance | or |
| cartoonist | or | dissolve | or | inductance | or |

Motion Picture Trade

| | | | | | |
|-------------------------|----|-------------------|----|-----------------------|----|
| induction | or | photometer | or | side drapes | or |
| inflammable | or | photoplay | or | silhouette | or |
| ingenue | or | photoplaywright | or | skyline | or |
| intensity | or | pictorial | or | snap shot | or |
| interior | re | picturesque | or | solenoid | or |
| intermittent | re | picturization | or | sounding board | or |
| iris | or | picturize | or | spindle | or |
| kilowatt | or | pinion | or | spot light | or |
| laboratory | or | play house | or | stage director | or |
| laminated | or | polarity | or | stage mechanic | or |
| lamp house | or | polyphase | or | stage setting | or |
| lantern | or | portrayal | or | stepdown transformer | or |
| license | or | positive | or | stepup transformer | or |
| light and power | or | poster | or | stereopticon | or |
| lines of force | or | prismatic | or | stereoscopic | or |
| location | or | producer | or | studio | or |
| make-up | or | production | or | synchronize | or |
| mandrel | or | profession | or | synchronous converter | or |
| masterpiece | or | projector | or | technique | or |
| matched-lenses | or | proscenium | or | telephoto | or |
| micrometer | or | publicity | or | theater | or |
| mirage | or | rack and pinion | or | three-phase | or |
| motion picture | or | ratchet | or | ticket chopper | or |
| motion picture magazine | or | reactance | or | ticket seller | or |
| motivation | or | reactive | or | titles | or |
| moving pictures | or | realistic | or | tragedy | or |
| multiple series | or | rectifier | or | transmitter | or |
| negative | or | reflector | or | transparent | or |
| novelized | or | repertoire | or | two-phase | or |
| objective | or | reverse-action | or | under-exposure | or |
| ohm | or | rheostat | or | undeveloped | or |
| ohmic drop | or | romantic | or | universal | or |
| operation | or | rotor | or | vaudeville | or |
| operator | or | rouge | or | ventilate | or |
| panorama | or | scenario | or | visualization | or |
| pantomime | or | scenarist | or | water rheostat | or |
| pathetic | or | sensation | or | watt | or |
| pathos | or | sentimental | or | wattless | or |
| pawl | or | series connection | or | watt meter | or |
| personality | or | shunt | or | yoke | or |

List of Technical Words Used in Music

| | | | | | |
|--|-------------|--|--------------|--|------------|
| | accessories | | concertina | | mahogany |
| | acoustics | | conservatory | | mandolin |
| | alto | | cornet | | megaphone |
| | anthem | | crescendo | | melodeon |
| | amateur | | cylinder | | melody |
| | aria | | cymbals | | metronome |
| | arpeggio | | diminuendo | | minstrel |
| | attachments | | dulcimer | | musician |
| | bagpipe | | ebony | | nocturne |
| | banjos | | Edison | | obligato |
| | barytone | | equitone | | oratorio |
| | bass drum | | euphonium | | pianola |
| | basso | | fanfare | | pianos |
| | baton | | ferrule | | resonant |
| | bugle | | flute | | serenade |
| | cantata | | forte | | soprano |
| | cello | | fortissimo | | staccato |
| | chimes | | fugue | | symphony |
| | choir | | guitar | | tambourine |
| | choral | | harmonica | | tenor |
| | chord | | interlude | | trombone |
| | clarinet | | keyboard | | zither |

Technical Terms--Navigation

| | | | | | |
|------------------------|--|----------------|--|----------------|--|
| aberration | | cycloid | | monsoon | |
| acceleration | | cyclone | | nadir | |
| aerolites | | declination | | neap tides | |
| altitude | | deviation | | node | |
| amplitude | | dipping needle | | nutation | |
| anemometer | | disc | | occultation | |
| aneroid | | diurnal | | octant | |
| angular | | divider | | parallax | |
| anomolistic | | doldrums | | parallel | |
| antarctic | | dry bulb | | penumbra | |
| anti-trade | | easterly | | perigee | |
| aphelion | | ecliptic | | perihelion | |
| apparent time | | ellipse | | perpendicular | |
| apogee | | epact | | perturbation | |
| artificial horizon | | ephemeris | | planet | |
| ascensional difference | | epitome | | plotting | |
| asteroid | | equation | | protractor | |
| augmentation | | equator | | quadrant | |
| aurora | | equatorial | | radiant | |
| axis | | equiangular | | radius | |
| azimuth | | equinoctial | | radix | |
| binnacle | | etesian | | refraction | |
| binocular | | fahrenheit | | rumb | |
| celestial | | fathom | | running survey | |
| chip log | | geocentric | | secant | |
| chronometer | | geonavigation | | sidereal | |
| circummeridian | | geographical | | simoon | |
| cirro-cumulus | | Greenwich time | | solstices | |
| cirro-stratus | | heliocentric | | solstitial | |
| cirrus | | heliometer | | syzygy | |
| clinometer | | heliostat | | tangent | |
| co-latitude | | hygrometer | | telemeter | |
| collimation | | hypothenuse | | telescope | |
| complement | | incidence | | temperature | |
| computation | | inclination | | terrestrial | |
| conjunction | | interpolation | | theodolite | |
| constellation | | irradiation | | udometer | |
| coördinates | | isobars | | variables | |
| cosecant | | isochronism | | vernal | |
| cosine | | land blink | | vernier | |
| cotangent | | landfall | | vertex | |
| culminate | | meridian | | zenith | |

Special Forms for Navy Terms

Shortcuts for the 258 words reported by the Navy Department as the terms in commonest use in Navy parlance

| | | | | | |
|------------------|-----------|---------------|----------|--------------|----------|
| abnormal | <i>l</i> | battalion | <i>l</i> | cirrus | <i>e</i> |
| accumulators | <i>oz</i> | barrage | <i>l</i> | clearance | <i>u</i> |
| aeronautics | <i>ag</i> | ballistic | <i>l</i> | cocks | <i>m</i> |
| aerial | <i>er</i> | bearing | <i>l</i> | cofferdam | <i>u</i> |
| airplane | <i>ey</i> | bilges | <i>l</i> | combination | <i>l</i> |
| aeroplane | <i>ey</i> | binnacle | <i>l</i> | combustion | <i>l</i> |
| alignment | <i>el</i> | bits | <i>l</i> | commutators | <i>l</i> |
| alidade | <i>el</i> | boatswain | <i>l</i> | compass | <i>l</i> |
| alloy | <i>eo</i> | bomb | <i>l</i> | composition | <i>l</i> |
| alkaline | <i>el</i> | booster | <i>l</i> | compression | <i>l</i> |
| alternate | <i>eo</i> | bowline | <i>l</i> | condenser | <i>l</i> |
| alto-cumulus | <i>en</i> | breaker | <i>l</i> | corrugated | <i>l</i> |
| aluminum | <i>el</i> | brickwork | <i>l</i> | coupling | <i>l</i> |
| ammonia | <i>or</i> | bulkhead | <i>l</i> | cowls | <i>l</i> |
| amphibian | <i>g</i> | buoyancy | <i>l</i> | coxswain | <i>l</i> |
| analysis | <i>or</i> | bureau | <i>l</i> | crosshead | <i>l</i> |
| anchor | <i>a</i> | burner | <i>l</i> | cruiser | <i>l</i> |
| aneroid | <i>or</i> | caisson | <i>l</i> | currents | <i>l</i> |
| annular | <i>or</i> | calked | <i>l</i> | cycle | <i>l</i> |
| annunciator | <i>or</i> | capstan | <i>l</i> | cylindrical | <i>l</i> |
| apparatus | <i>or</i> | cardinal | <i>l</i> | deflection | <i>l</i> |
| arraign | <i>eo</i> | casualties | <i>l</i> | derelict | <i>l</i> |
| artificer | <i>a</i> | catapult | <i>l</i> | dihedral | <i>l</i> |
| assemble | <i>l</i> | camouflage | <i>l</i> | diagram | <i>l</i> |
| athwartship | <i>l</i> | centrifugal | <i>l</i> | diaphragm | <i>l</i> |
| atmospheric | <i>or</i> | channel | <i>l</i> | diffuser | <i>l</i> |
| atomizer | <i>or</i> | chloride | <i>l</i> | dinghy | <i>l</i> |
| automatic | <i>l</i> | chronometer | <i>l</i> | dioxide | <i>l</i> |
| auxiliaries | <i>el</i> | circulation | <i>l</i> | dismantle | <i>l</i> |
| azimuth | <i>er</i> | circumference | <i>l</i> | distillation | <i>l</i> |
| Babcock & Wilcox | <i>l</i> | cirro-stratus | <i>l</i> | distiller | <i>l</i> |
| baffle | <i>l</i> | chlorine | <i>l</i> | distortion | <i>l</i> |

| | | | | | |
|----------------|----------|--------------|----------|----------------|----------|
| dovetailed | <i>l</i> | hammock | <i>l</i> | manifold | <i>l</i> |
| drainage | <i>l</i> | hawsepipe | <i>l</i> | manometer | <i>l</i> |
| deadnaught | <i>l</i> | hawser | <i>l</i> | merline | <i>l</i> |
| duplex | <i>l</i> | headers | <i>l</i> | mercury | <i>l</i> |
| dynamo | <i>l</i> | horsepower | <i>l</i> | mercurial | <i>l</i> |
| electrical | <i>l</i> | horizontal | <i>l</i> | meteorological | <i>l</i> |
| electricity | <i>l</i> | hydraulic | <i>l</i> | micrometer | <i>l</i> |
| emulsion | <i>l</i> | indicator | <i>l</i> | mineral | <i>l</i> |
| engine room | <i>l</i> | induction | <i>l</i> | monsoon | <i>l</i> |
| exhaust | <i>l</i> | injector | <i>l</i> | mooring | <i>l</i> |
| experiment | <i>l</i> | inoperative | <i>l</i> | multicoil | <i>l</i> |
| exterior | <i>l</i> | installation | <i>l</i> | multiple | <i>l</i> |
| extinguisher | <i>l</i> | isobar | <i>l</i> | neap | <i>l</i> |
| fathoms (10) | <i>l</i> | isotherm | <i>l</i> | nomenclature | <i>l</i> |
| fittings | <i>l</i> | journals | <i>l</i> | oakum | <i>l</i> |
| flareback | <i>l</i> | keg | <i>l</i> | operation | <i>l</i> |
| fluctuation | <i>l</i> | keel | <i>l</i> | organic | <i>l</i> |
| forecastle | <i>l</i> | latitude | <i>l</i> | orifice | <i>l</i> |
| formation | <i>l</i> | launch | <i>l</i> | oscillator | <i>l</i> |
| fragmentation | <i>l</i> | linoleum | <i>l</i> | oxyacetylene | <i>l</i> |
| function | <i>l</i> | lieutenant | <i>l</i> | oxygen | <i>l</i> |
| furnace | <i>l</i> | lignum-vitae | <i>l</i> | parachute | <i>l</i> |
| fuselage | <i>l</i> | liners | <i>l</i> | pennant | <i>l</i> |
| gages (gauges) | <i>l</i> | longitudinal | <i>l</i> | pelorus | <i>l</i> |
| generated | <i>l</i> | longitude | <i>l</i> | performance | <i>l</i> |
| generators | <i>l</i> | louvres | <i>l</i> | petroleum | <i>l</i> |
| gradient | <i>l</i> | lubrication | <i>l</i> | Philippines | <i>l</i> |
| grapnel | <i>l</i> | machinery | <i>l</i> | pinion | <i>l</i> |
| gravity | <i>l</i> | magnesia | <i>l</i> | plimsoll | <i>l</i> |
| grommet | <i>l</i> | magnetic | <i>l</i> | pneumatic | <i>l</i> |
| grooving | <i>l</i> | magnetism | <i>l</i> | polyphase | <i>l</i> |
| gyroscopic | <i>l</i> | maintained | <i>l</i> | precipitation | <i>l</i> |
| harbor | <i>l</i> | maintenance | <i>l</i> | preventer | <i>l</i> |
| hatch | <i>l</i> | maneuver | <i>l</i> | prime | <i>l</i> |
| haliards | <i>l</i> | manoeuvre | <i>l</i> | propeller | <i>l</i> |

| | | | | | |
|---------------|-----------|-------------|-----------|-------------|-----------|
| reciprocating | <i>ry</i> | squillgee | <i>sq</i> | transferred | <i>tr</i> |
| reeve | <i>ry</i> | stability | <i>st</i> | transformer | <i>tr</i> |
| refrigerant | <i>rf</i> | stanchion | <i>st</i> | turbine | <i>tr</i> |
| regulator | <i>rn</i> | steering | <i>st</i> | turnbuckle | <i>tr</i> |
| renovation | <i>ry</i> | Sturtevant | <i>st</i> | twist | <i>tr</i> |
| resistance | <i>ry</i> | synchronous | <i>st</i> | typhoon | <i>tr</i> |
| revolution | <i>ry</i> | tachometer | <i>st</i> | vacuum | <i>tr</i> |
| rivet | <i>ry</i> | taffrail | <i>st</i> | vehicle | <i>tr</i> |
| rotor | <i>ry</i> | tandem | <i>st</i> | vertical | <i>tr</i> |
| scuttle | <i>ry</i> | tarpaulin | <i>st</i> | velocity | <i>tr</i> |
| semaphore | <i>ry</i> | temperature | <i>st</i> | vigilance | <i>tr</i> |
| shackle | <i>ry</i> | tempering | <i>st</i> | viscosity | <i>tr</i> |
| shafting | <i>ry</i> | theoretical | <i>st</i> | voltage | <i>tr</i> |
| sheathed | <i>ry</i> | thermometer | <i>st</i> | waist | <i>tr</i> |
| sheave | <i>ry</i> | Thornycroft | <i>st</i> | wattmeter | <i>tr</i> |
| shellec | <i>ry</i> | thwart | <i>st</i> | welding | <i>tr</i> |
| silicates | <i>ry</i> | toggle | <i>st</i> | wherry | <i>tr</i> |
| sodium | <i>ry</i> | tompson | <i>st</i> | yacht | <i>tr</i> |
| specification | <i>ry</i> | torsion | <i>st</i> | zinc | <i>tr</i> |

Modifying Such Terms in Phrasing

► The outlines given in the preceding word list are as brief as it is safe to write them with the assurance of perfect legibility, when they are written alone. However, these same words will often occur in "stock phrases," and within the phrases it is perfectly safe to use even shorter outlines. For instance, it is not possible to abbreviate *aneroid*, written alone, but in the common expression *aneroid barometer* both words may be cut down and the combination is still unmistakable.

► Each of the phrases in the list below contains some word in the word list, a word which it has been possible to abbreviate more effectively in the phrase than could be done when the word stands alone. These phrases will serve as examples of how technical vocabularies may be developed for the frequently recurring words in any line of business.

| | | | | | |
|-----------------------|-----------|--------------------|-----------|------------------------|-----------|
| electric accumulators | <i>ea</i> | circuit breaker | <i>cb</i> | force of gravity | <i>fg</i> |
| airplane engine | <i>ae</i> | clearance papers | <i>cp</i> | law of gravity | <i>lg</i> |
| alloy of aluminum | <i>al</i> | battle cruiser | <i>bc</i> | harbor lights | <i>hl</i> |
| aluminum alloy | <i>al</i> | floating derelict | <i>fd</i> | harbor charges | <i>hc</i> |
| aneroid barometer | <i>ab</i> | fire extinguisher | <i>fi</i> | latitude and longitude | <i>ll</i> |
| atmospheric pressure | <i>ap</i> | fragmentation bomb | <i>fb</i> | plimsoll mark | <i>pl</i> |
| balloon barrage | <i>bb</i> | gravity feed | <i>gf</i> | pneumatic drill | <i>pd</i> |

Ophthalmological Terms

These terms compiled at the request of Miss Marie M. Hoffer, secretary to Dr. Robert H. Smither, Los Angeles optometrist, are presented here for the benefit of others of our readers in the same field.

| | | | |
|--------------------------------|-----------------|---|----------------|
| absorptive | <i>ab</i> | centimeter | <i>cm</i> |
| achromatic | <i>ac</i> | chalazion | <i>ca</i> |
| amblyopia | <i>am</i> | choroid | <i>co</i> |
| amblyopia ex anopsia | <i>am ex an</i> | chromatic aberration | <i>ca</i> |
| ametropia (An.) | <i>am</i> | ciliary | <i>ci</i> |
| amplitude of accommodation | <i>am</i> | Colonial Boston perfuse (C.B.P.) | <i>cbp</i> |
| anisometropia (Aniso.) | <i>am</i> | color blind | <i>cb</i> |
| antimetropia | <i>am</i> | combined with (C) | <i>cb</i> |
| asthenopia (Asth.) | <i>as</i> | (six-inch) comfort cable temples (S.C.C.T.) | <i>scct</i> |
| astigmatism | <i>as</i> | concentric | <i>cc</i> |
| compound hyperopic astigmatism | <i>ch</i> | conjunctivitis | <i>cn</i> |
| corneal astigmatism | <i>ca</i> | contractile | <i>ct</i> |
| lenticular astigmatism | <i>la</i> | convergence insufficiency | <i>ci</i> |
| atrophy of the optic nerve | <i>at</i> | crossed cylinders | <i>cc</i> |
| autointoxication | <i>ai</i> | cruxite | <i>cr</i> |
| axial | <i>ax</i> | cycloplegic | <i>cy</i> |
| axis (axes) (Ax.) | <i>ax</i> | cyst | <i>cy</i> |
| bifocal | <i>bf</i> | decentered | <i>dc</i> |
| binocular fixation | <i>bf</i> | decentration (Dec.) | <i>dc</i> |
| binocular vision | <i>bf</i> | degree prism | <i>dp</i> |
| alternating binocular vision | <i>ab</i> | dioptr (D.) | <i>di</i> |
| simultaneous binocular vision | <i>sb</i> | presbyopic 5 diopters | <i>ps 5 di</i> |
| bitemporal heteronymous | <i>bt</i> | prism diopter (P.D.) or (Δ) | <i>pd</i> |
| blind spots | <i>bs</i> | diplopia | <i>di</i> |
| calasthenics | <i>ca</i> | dynamic skiametry | <i>ds</i> |
| campimeter | <i>ca</i> | dynamoscope | <i>ds</i> |

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| | | | |
|--------------------------------|--|------------------------------|--|
| anistropia (An.) | | kryptok | |
| endogenous | | lansometer | |
| esophoria (Eso.) | | Maddox rod | |
| esotropia | | malingering | |
| exogenous | | Marriott's test | |
| exophoria (Exo.) | | meniscus | |
| eye patch | | meridian | |
| field of vision | | horizontal meridian (H.Mer.) | |
| finger-piece (F.P.) | | vertical meridian (Ver.Mer.) | |
| focal | | millimeter | |
| foci of infection | | monocular | |
| glaucoma | | muscular imbalance | |
| granular lids | | myopia | |
| habitual phoria | | neuralgic | |
| Helmholtz theory | | neurasthenia | |
| hemianopia | | nyctalopia | |
| hemalopic | | occlusion | |
| heterophoria | | oculist | |
| horoptor | | ophthalmic lens | |
| hyperastropia (H.N.) | | ophthalmologist | |
| hyperope | | ophthalmometry | |
| hyperopia (H.) | | ophthalmoscope | |
| hyperphoria (Hyp.) | | optometric | |
| infinity (∞) | | optometry | |
| interpupillary distance (P.D.) | | orthogon | |
| iritis | | orthophoria | |

Ophthalmological Terms

These terms compiled at the request of Miss Marie M. Hoffer, secretary to Dr. Robert H. Smither, Los Angeles, optometrist, are presented here for the benefit of others of our readers in the same field.

| | | | |
|---------------------------|--|------------------------|--|
| orthotics | | retinitis | |
| paresis | | retinoscope | |
| perimetric chart | | retinoscopy | |
| peripheral | | scheanitic eye | |
| phoropter | | scotoma | |
| photophobia | | absolute scotoma | |
| pituitary | | shelltex | |
| presbyopia (Pres.) | | sightmeter | |
| prismatic | | sphincter | |
| pseudo myopia | | stenopaeic slit | |
| pseudoscopy | | stereo-orthopter | |
| pterygium | | stereoscopic vision | |
| ptosis | | strabismus | |
| punctum remotum (P.R.) | | alternating strabismus | |
| pyorrhoea | | concomitant strabismus | |
| range of accommodation | | paralytic strabismus | |
| reflex | | striae | |
| pupillary reflex | | Tillyer | |
| retinal reflex | | toric | |
| rectus muscle | | tozenias | |
| inferior rectus muscle | | ultex | |
| internal rectus muscle | | unilateral | |
| superior rectus muscle | | visual acuity (V.A.) | |
| relative reserve | | visual purple | |
| negative relative reserve | | zylo | |
| positive relative reserve | | zylonite | |

Railway Stenographers ~ Technical Terms

| | | | | | |
|-------------------------|-----------|------------------|-----------|------------------------|-----------|
| abutment | <i>ab</i> | bulkhead | <i>bu</i> | destination | <i>de</i> |
| accelerated | <i>ac</i> | bulletin | <i>bu</i> | detective | <i>de</i> |
| accident | <i>ac</i> | bunk | <i>bu</i> | differential fares | <i>de</i> |
| accommodation | <i>ac</i> | bumper | <i>bu</i> | dining car | <i>di</i> |
| acetylene | <i>ac</i> | cab | <i>ca</i> | disaster | <i>di</i> |
| air-brake | <i>ai</i> | cable | <i>ca</i> | discharging | <i>di</i> |
| air compressor | <i>ai</i> | caboose | <i>ca</i> | distance | <i>di</i> |
| air line | <i>ai</i> | caisson | <i>ca</i> | distribution | <i>di</i> |
| angle bar | <i>an</i> | carload | <i>ca</i> | ditch | <i>di</i> |
| anti-creeper | <i>an</i> | carpenter | <i>ca</i> | dividend | <i>di</i> |
| apparatus | <i>ap</i> | carrier | <i>ca</i> | drawbar | <i>dr</i> |
| appliance | <i>ap</i> | cashier | <i>ca</i> | drawbridge | <i>dr</i> |
| appurtenance | <i>ap</i> | cement | <i>ce</i> | drawhead | <i>dr</i> |
| arbitrator | <i>ar</i> | chainman | <i>ca</i> | dredger | <i>dr</i> |
| arch | <i>ar</i> | chief dispatcher | <i>ca</i> | eastbound | <i>ea</i> |
| assistant freight agent | <i>af</i> | chief engineer | <i>ce</i> | elevator | <i>el</i> |
| attorney | <i>at</i> | cinder | <i>ci</i> | embankment | <i>em</i> |
| authorized | <i>au</i> | circuit | <i>ci</i> | empty | <i>em</i> |
| axis | <i>ax</i> | clinker | <i>cl</i> | engineer | <i>en</i> |
| axle | <i>ax</i> | commission | <i>co</i> | engineman | <i>en</i> |
| baggage | <i>ba</i> | committee | <i>co</i> | en route | <i>en</i> |
| baggage man | <i>ba</i> | commuter | <i>co</i> | error and omission | <i>er</i> |
| baggage master | <i>ba</i> | commutation | <i>co</i> | excavation | <i>ex</i> |
| ballast | <i>ba</i> | compartment | <i>co</i> | expenditure | <i>ex</i> |
| barge | <i>ba</i> | competing line | <i>co</i> | fast freight | <i>fa</i> |
| barrel | <i>ba</i> | competitive | <i>co</i> | ferryboat | <i>fe</i> |
| bearing | <i>be</i> | concession | <i>co</i> | fireman | <i>fi</i> |
| blacksmith | <i>bl</i> | conductor | <i>co</i> | first-class | <i>fi</i> |
| blockade | <i>bl</i> | conduit | <i>co</i> | fishplate | <i>fi</i> |
| block signal | <i>bl</i> | connecting line | <i>co</i> | flag-station | <i>fl</i> |
| boiler | <i>bo</i> | consumer | <i>co</i> | forge | <i>fo</i> |
| box car | <i>bo</i> | corporate | <i>co</i> | foundation | <i>fo</i> |
| bracket | <i>br</i> | coupling | <i>co</i> | freight agent | <i>fr</i> |
| brakeman | <i>br</i> | creosoting | <i>co</i> | freight engine | <i>fr</i> |
| brake rod | <i>br</i> | culvert | <i>cu</i> | freight house | <i>fr</i> |
| brake shoe | <i>br</i> | cylinder | <i>cy</i> | funeral car | <i>fu</i> |
| breakage | <i>br</i> | damage | <i>da</i> | gasket | <i>ga</i> |
| bridgeman | <i>br</i> | deflecting rod | <i>de</i> | gateman | <i>ga</i> |
| broken wheel | <i>br</i> | derail | <i>de</i> | general manager | <i>ge</i> |
| buffet car | <i>bu</i> | derrick | <i>de</i> | general superintendent | <i>ge</i> |

| | | | | | |
|--------------------------------|-----------|----------------|-----------|-----------------|-----------|
| gondola | <i>go</i> | parlor car | <i>pa</i> | soft coal | <i>so</i> |
| grade-crossing | <i>gr</i> | paymaster | <i>pa</i> | solder | <i>so</i> |
| graphite | <i>gr</i> | perishable | <i>pe</i> | standard time | <i>st</i> |
| grate-shaker | <i>gr</i> | piston | <i>pi</i> | staybolt | <i>st</i> |
| guard rail | <i>gr</i> | platform | <i>pl</i> | storehouse | <i>st</i> |
| hacksaw | <i>ha</i> | pneumatic | <i>pu</i> | subgrade | <i>su</i> |
| hand brake | <i>ha</i> | porter | <i>po</i> | suburban | <i>su</i> |
| headlight | <i>he</i> | postal car | <i>po</i> | surveyor | <i>su</i> |
| hopper bottom | <i>ho</i> | postal clerk | <i>po</i> | switchman | <i>sw</i> |
| hot box | <i>ho</i> | primage | <i>pr</i> | tallyman | <i>ta</i> |
| hydrant | <i>hy</i> | profile | <i>pr</i> | tamping bar | <i>ta</i> |
| hydraulic | <i>hy</i> | rear end | <i>re</i> | tangent | <i>ta</i> |
| I-beam | <i>ib</i> | rebill | <i>re</i> | target | <i>ta</i> |
| incandescent | <i>in</i> | redeemable | <i>re</i> | tariff | <i>ta</i> |
| injury | <i>in</i> | refrigerator | <i>re</i> | temporary | <i>te</i> |
| insulator | <i>in</i> | reinforced | <i>re</i> | tender | <i>te</i> |
| interlocking | <i>in</i> | requisition | <i>re</i> | terminal | <i>te</i> |
| intersection | <i>in</i> | reservoir | <i>re</i> | terminus | <i>te</i> |
| Interstate Commerce Commission | <i>in</i> | retaining wall | <i>re</i> | through freight | <i>th</i> |
| interurban | <i>in</i> | roadbed | <i>ro</i> | timekeeper | <i>ti</i> |
| itinerary | <i>it</i> | rodman | <i>ro</i> | time-table | <i>ti</i> |
| jetty | <i>je</i> | roundhouse | <i>ro</i> | torpedo | <i>to</i> |
| joint agent | <i>jo</i> | round-trip | <i>ro</i> | tower | <i>to</i> |
| journal | <i>jo</i> | scaffold | <i>sc</i> | towerman | <i>to</i> |
| junction | <i>ju</i> | scalper | <i>sc</i> | trackman | <i>tr</i> |
| lampman | <i>la</i> | schedule | <i>sc</i> | traffic | <i>tr</i> |
| lineman | <i>li</i> | second-class | <i>sc</i> | transitman | <i>tr</i> |
| locomotive | <i>lo</i> | section-boss | <i>sc</i> | trestle | <i>tr</i> |
| longitudinal | <i>lo</i> | section-house | <i>sc</i> | triplicate | <i>tr</i> |
| lubricator | <i>lu</i> | semaphore | <i>se</i> | trip-pass | <i>tr</i> |
| management | <i>ma</i> | shear | <i>sh</i> | turn-table | <i>tu</i> |
| mechanical department | <i>me</i> | shortage | <i>sh</i> | tunnel | <i>tu</i> |
| mileage | <i>mi</i> | sidetrack | <i>si</i> | velocipede | <i>ve</i> |
| milepost | <i>mi</i> | single track | <i>si</i> | vestibule | <i>ve</i> |
| mixed train | <i>mi</i> | siphon | <i>si</i> | waiting room | <i>wa</i> |
| motive power | <i>mo</i> | slag | <i>sl</i> | warehouse | <i>wa</i> |
| nut-lock | <i>nu</i> | sleeper | <i>sl</i> | washout | <i>wa</i> |
| observation car | <i>ob</i> | sleeping car | <i>sl</i> | watchman | <i>wa</i> |
| operative | <i>op</i> | smoking car | <i>sm</i> | weighmaster | <i>we</i> |
| ordinance | <i>or</i> | snowplow | <i>sn</i> | worktrain | <i>wo</i> |

Technical Terms Used

| | | | | | |
|------------------|-----------|----------------------|-----------|----------------|-----------|
| abstract of log | <i>la</i> | bunkering | <i>la</i> | dead weight | <i>la</i> |
| access | <i>o</i> | buoyancy | <i>la</i> | defect | <i>la</i> |
| accommodation | <i>la</i> | cable-length | <i>la</i> | delivery order | <i>la</i> |
| admiralty | <i>la</i> | capacity | <i>la</i> | demurrage | <i>la</i> |
| adrift | <i>la</i> | capsizing | <i>la</i> | departure | <i>la</i> |
| advance | <i>la</i> | cargo | <i>la</i> | derelict | <i>la</i> |
| affidavit | <i>la</i> | carpenter | <i>la</i> | deserter | <i>la</i> |
| affreightment | <i>la</i> | carrier | <i>la</i> | despatch | <i>la</i> |
| aground | <i>la</i> | casualty | <i>la</i> | detention | <i>la</i> |
| ahull | <i>i</i> | certificate | <i>la</i> | deviation | <i>la</i> |
| allotment | <i>la</i> | channel | <i>la</i> | disable | <i>la</i> |
| alongshore | <i>la</i> | charter | <i>la</i> | disbursement | <i>la</i> |
| alongside | <i>la</i> | clean bill-of-lading | <i>la</i> | discharge | <i>la</i> |
| anchorage dues | <i>la</i> | clearance | <i>la</i> | discipline | <i>la</i> |
| apprentice | <i>la</i> | coaster | <i>la</i> | discount | <i>la</i> |
| arbitration | <i>la</i> | coastwise | <i>la</i> | disembark | <i>la</i> |
| assault | <i>la</i> | collier | <i>la</i> | displacement | <i>la</i> |
| assignment | <i>la</i> | combustibles | <i>la</i> | distance | <i>la</i> |
| average | <i>la</i> | commander | <i>la</i> | distress | <i>la</i> |
| ballast | <i>la</i> | compensation | <i>la</i> | diver | <i>la</i> |
| ballastage | <i>la</i> | competency | <i>la</i> | docker | <i>la</i> |
| barge | <i>la</i> | consignee | <i>la</i> | dockmaster | <i>la</i> |
| harnacles | <i>la</i> | consignment | <i>la</i> | document | <i>la</i> |
| barratry | <i>la</i> | consignor | <i>la</i> | dredger | <i>la</i> |
| beacon | <i>la</i> | consul | <i>la</i> | dry-rot | <i>la</i> |
| bilged | <i>la</i> | consul general | <i>la</i> | elevator | <i>la</i> |
| bill of health | <i>la</i> | continental | <i>la</i> | embargo | <i>la</i> |
| bill-of-lading | <i>la</i> | continuous | <i>la</i> | embarkation | <i>la</i> |
| bill-of-sale | <i>la</i> | contraband | <i>la</i> | engineer | <i>la</i> |
| blockade | <i>la</i> | conveyance | <i>la</i> | entry of goods | <i>la</i> |
| board of trade | <i>la</i> | corrosion | <i>la</i> | equipment | <i>la</i> |
| bottomry bond | <i>la</i> | cove | <i>la</i> | estimate | <i>la</i> |
| bottomry premium | <i>la</i> | covenant | <i>la</i> | excursion | <i>la</i> |
| breakage | <i>la</i> | customhouse | <i>la</i> | exemption | <i>la</i> |
| breakwater | <i>la</i> | damage | <i>la</i> | | |

in Steamship Lines

| | | | | | |
|-----------------------|-----------|------------------|-----------|--------------------|-----------|
| exporter | <i>la</i> | life-saving | <i>la</i> | sailor | <i>la</i> |
| facilities | <i>la</i> | lighterage | <i>la</i> | salvage | <i>la</i> |
| fast steamer | <i>la</i> | lighthouse | <i>la</i> | seamanship | <i>la</i> |
| fireman | <i>la</i> | log book | <i>la</i> | seamen | <i>la</i> |
| flotsam | <i>la</i> | longitude | <i>la</i> | seaworthiness | <i>la</i> |
| foreign | <i>la</i> | mail steamer | <i>la</i> | semaphore | <i>la</i> |
| foreman | <i>la</i> | manifest | <i>la</i> | shipchandler | <i>la</i> |
| forfeiture | <i>la</i> | manned | <i>la</i> | shipwright | <i>la</i> |
| foundering | <i>la</i> | maritime | <i>la</i> | signal | <i>la</i> |
| freeboard | <i>la</i> | mercantile | <i>la</i> | siren | <i>la</i> |
| freight | <i>la</i> | merchandise | <i>la</i> | skipper | <i>la</i> |
| freightage | <i>la</i> | merchant steamer | <i>la</i> | spillage | <i>la</i> |
| freighter | <i>la</i> | mutiny | <i>la</i> | steamer | <i>la</i> |
| general freight agent | <i>la</i> | navigation | <i>la</i> | steerage passenger | <i>la</i> |
| grounding | <i>la</i> | negligence | <i>la</i> | stevedore | <i>la</i> |
| guardship | <i>la</i> | observation | <i>la</i> | steward | <i>la</i> |
| harbormaster | <i>la</i> | official log | <i>la</i> | stowage | <i>la</i> |
| hemisphere | <i>la</i> | offing | <i>la</i> | supercargo | <i>la</i> |
| horizon | <i>la</i> | overboard | <i>la</i> | tallyman | <i>la</i> |
| hulk | <i>la</i> | passenger | <i>la</i> | tariff | <i>la</i> |
| hurricane | <i>la</i> | passport | <i>la</i> | tender | <i>la</i> |
| hydrography | <i>la</i> | perishable | <i>la</i> | territorial | <i>la</i> |
| hypotheation | <i>la</i> | pier-head | <i>la</i> | tonnage | <i>la</i> |
| ice breaker | <i>la</i> | pilotage | <i>la</i> | towage | <i>la</i> |
| ice clause | <i>la</i> | pilot book | <i>la</i> | traffic | <i>la</i> |
| incrustation | <i>la</i> | pontoon | <i>la</i> | trans-shipment | <i>la</i> |
| indemnity | <i>la</i> | primage | <i>la</i> | trawler | <i>la</i> |
| indenture | <i>la</i> | purser | <i>la</i> | underwriting | <i>la</i> |
| jetsam | <i>la</i> | quarantine | <i>la</i> | warehouse | <i>la</i> |
| jetson | <i>la</i> | quartermaster | <i>la</i> | warranty | <i>la</i> |
| jettison | <i>la</i> | quayage | <i>la</i> | whaler | <i>la</i> |
| jetty | <i>la</i> | refrigerator | <i>la</i> | wharf | <i>la</i> |
| junk | <i>la</i> | registration | <i>la</i> | wharfage | <i>la</i> |
| jurisdiction | <i>la</i> | reship | <i>la</i> | wharfinger | <i>la</i> |
| latitude | <i>la</i> | restowing | <i>la</i> | wreckage | <i>la</i> |

Technical Vocabulary--

| | | | | | |
|-------------------|----|------------------|-----|---------------|-----|
| alloy | o | conversion | 2nd | furring | l. |
| analysis | es | copper clad | 2nd | gallows | er |
| anchor | a | copper wire | 2nd | galvanized | l |
| angle | a | corrugated steel | 2nd | geometric | l |
| annealed | ae | cotter pin | y | granulate | re |
| back-to-back | fb | counter rod | f | gravity | ry |
| band | fb | crank shaft | g | grillage | ry |
| band-edge | fb | crate | g | guy wire | pa |
| bearing plate | fb | creosoting | e. | gyration | bl. |
| bearing value | fb | crosstie | ro | H-beam | l |
| bent | fb | crucible | ro | hematite | ro |
| Bessemer | be | crystallized | ro | hexagon | in |
| billet | be | cube | ro | hinge | ig |
| blank sheet | be | deflection | ro | hollow brick | ig |
| blast furnace | be | derrick | ro | I-beam | l |
| bloom | be | diagram | ro | impact | ro |
| bolthead | be | diameter | ro | inertia | ro |
| borings | be | dimension | ro | ingot | ro |
| box girder | be | edged plate | ro | Japanned | ro |
| braces | be | elasticity | ro | lacquer | ro |
| bracket | be | embossed | ro | lateral | ro |
| buckle plate | be | enameled | ro | leaded | ro |
| carbon | be | eyebar | ro | lintels | ro |
| carbonizing | be | fabrication | ro | live load | ro |
| castings | be | ferromanganese | ro | logarithm | ro |
| cast iron | be | ferrosilicon | ro | longitudinal | ro |
| cast iron column | be | fibre stress | ro | loop | ro |
| center of gravity | be | filings | ro | machine bolt | ro |
| channel | be | fins | ro | machined | ro |
| chequered plate | be | fireproof | ro | manganese | ro |
| circular plate | be | fixed end | ro | marbleized | ro |
| circumference | be | flange | ro | masonry | ro |
| clevis | be | flexure | ro | monitor | ro |
| cobble | be | floorplate | ro | neutral axis | ro |
| coefficients | be | flue dust | ro | nickel plated | ro |
| compound | be | flume | ro | oblong | ro |
| compression | be | forgings | ro | obtuse | ro |
| connecting angles | be | foundation | ro | open hearth | ro |
| construction | be | full-sized | ro | oval | ro |
| contraction | be | function | ro | oxide | ro |

Structural Steel and Iron

| | | | | | |
|--------------------|----|------------------|----|----------------|----|
| partition | bi | sectional area | ro | stenciled | ro |
| perforate | bi | segment | ro | stiffener | ro |
| pig iron | bi | separator | ro | strutts | ro |
| pilot | bi | slag | ro | studding | ro |
| pin plate | bi | sleeves | ro | tangent | ro |
| plastered | bi | socket | ro | tarred | ro |
| primed | bi | sole plate | ro | T-bar | ro |
| profile | bi | span | ro | tensile | ro |
| puddle | bi | specifications | ro | terra cotta | ro |
| purlins | bi | specific gravity | ro | tie-rod | ro |
| radius of gyration | bi | spelter | ro | tile arch | ro |
| reaming | bi | spiegle | ro | tin plate | ro |
| rectangle | bi | spike | ro | T-rail | ro |
| refractories | bi | splice | ro | trigonometric | ro |
| reinforcement | bi | square bar | ro | truss | ro |
| replacement | bi | stagger | ro | tubing | ro |
| rough turned | bi | stampings | ro | turnbuckle | ro |
| round edge | bi | staple | ro | wall plate | ro |
| safe load | bi | stay plate | ro | web resistance | ro |
| seamless | bi | steel bar | ro | wrought iron | ro |

Ship Construction Terms

| | | | | | |
|-----------|-----------------------------|------------|------------------|-----------|-----------------------|
| <i>af</i> | American Bureau of Shipping | <i>17</i> | derrick post | <i>2</i> | scupper |
| <i>oe</i> | angle iron | <i>20</i> | devil's claw | <i>20</i> | seaway |
| <i>90</i> | ash hoist | <i>3</i> | exhaust line | <i>de</i> | shaft alley |
| <i>at</i> | athwartship | <i>22</i> | fair-lead | <i>10</i> | shipbullder |
| <i>60</i> | ballast | <i>27</i> | faying surface | <i>7</i> | sick bay |
| <i>f</i> | batten | <i>24</i> | fire bucket | <i>na</i> | signal wire |
| <i>ly</i> | bilge | <i>20y</i> | flagstaff | <i>22</i> | sleeper |
| <i>ly</i> | bitumastic | <i>2</i> | forecastle | <i>10</i> | smokestack |
| <i>4</i> | blue print | <i>20</i> | foremast | <i>27</i> | starboard |
| <i>hu</i> | boom rest | <i>2y</i> | gun foundation | <i>14</i> | steam pressure |
| <i>ld</i> | bulkhead | <i>2</i> | gunwale | <i>2y</i> | tail shaft |
| <i>hu</i> | bulwark | <i>2</i> | guy line | <i>20</i> | tarpaulin |
| <i>2y</i> | cargo capacity | <i>2y</i> | jackstaff | <i>20</i> | telescopic mast |
| <i>4</i> | chart table | <i>22</i> | keelson | <i>2</i> | templet |
| <i>2y</i> | chronometer stand | <i>2y</i> | lake navigation | <i>20</i> | topmast |
| <i>2y</i> | coal bunker | <i>2</i> | lifeboat | <i>2</i> | 'tween-deck |
| <i>2y</i> | contract number | <i>2y</i> | life raft | <i>20</i> | ventilator |
| <i>2y</i> | cross-tree | <i>2y</i> | ocean navigation | <i>2</i> | wardroom |
| <i>2y</i> | cubical contents capacity | <i>2y</i> | pelorus | <i>20</i> | warship gray |
| <i>2y</i> | davit | <i>2y</i> | propeller | <i>2y</i> | wheelbarrow |
| <i>2y</i> | dead center | <i>2y</i> | radiator | <i>20</i> | windlass |
| <i>2y</i> | deck house | <i>2y</i> | range light | <i>20</i> | wireless installation |

(Material furnished by Mrs. Josephine Hammond, United Shipping Board, Cleveland, Ohio)

Convention Phrases

| | | | | | |
|-------------------------------|-----------|----------------------|-----------|-------------------------------|-----------|
| all in favor | <i>y</i> | contrary, no | <i>2</i> | I ask unanimous consent | <i>20</i> |
| annual convention | <i>2y</i> | don't you know | <i>2</i> | I can't believe | <i>2y</i> |
| annual meeting | <i>20</i> | don't you realize | <i>20</i> | I do not think | <i>2</i> |
| annual proceedings | <i>20</i> | due consideration | <i>2</i> | I do not want to say | <i>20</i> |
| annual report | <i>2y</i> | each one of the | <i>2</i> | I don't want | <i>20</i> |
| appointment of the committees | <i>20</i> | early attention | <i>2</i> | I do think | <i>20</i> |
| are you ready | <i>20</i> | executive committee | <i>20</i> | I expect this | <i>2</i> |
| are you ready for the motion | <i>20</i> | few days ago | <i>20</i> | I have come to the conclusion | <i>20</i> |
| are you ready to report | <i>20</i> | few minutes ago | <i>20</i> | I have the honor | <i>20</i> |
| as far as I can | <i>2</i> | few moments ago | <i>20</i> | I have the honor to be | <i>2y</i> |
| as far as possible | <i>2</i> | few weeks ago | <i>2</i> | I have the honor to represent | <i>2y</i> |
| as far as the | <i>2</i> | first convention | <i>2y</i> | I have the honor to say | <i>20</i> |
| at the last convention | <i>2y</i> | first meeting | <i>20</i> | go ahead | <i>2</i> |
| at the last session | <i>2y</i> | going to be | <i>2y</i> | going to have | <i>2y</i> |
| by all means | <i>2</i> | going to, have | <i>2y</i> | I am going | <i>20</i> |
| by-laws | <i>2</i> | I am going | <i>20</i> | I am not going | <i>20</i> |
| call on me | <i>2</i> | I am not going | <i>20</i> | I am positive | <i>20</i> |
| call on you | <i>2</i> | I am positive | <i>20</i> | I am quite sure | <i>20</i> |
| chairman of the committee | <i>20</i> | I am quite sure | <i>20</i> | I am ready to report | <i>20</i> |
| constitution and by-laws | <i>2y</i> | I am ready to report | <i>20</i> | I shall ask | <i>2</i> |
| | | | | I shall call | <i>20</i> |
| | | | | I shall give | <i>20</i> |

Convention Phrases

| | | | | | |
|-------------------------------|-------------|---------------------------------|-----------|---------------------------|----------|
| I should like | <i>go</i> | in all cases | <i>u</i> | in this connection | <i>m</i> |
| I should like to say | <i>gob</i> | in any case | <i>u</i> | in this manner | <i>r</i> |
| I should say | <i>go</i> | in any event | <i>L</i> | in this way | <i>B</i> |
| I so move | <i>o</i> | in a short time | <i>✓</i> | is there any | <i>v</i> |
| I suggest | <i>g</i> | in connection with the | <i>m</i> | is there any question | <i>m</i> |
| I suggest that | <i>g</i> | in connection with the matter | <i>mo</i> | is there such a motion | <i>u</i> |
| I suggest this | <i>h</i> | in connection with that | <i>mo</i> | it has been | <i>l</i> |
| I want to second the motion | <i>g</i> | in less than | <i>u</i> | it is carried | <i>u</i> |
| I will appreciate | <i>eg</i> | in my experience | <i>l</i> | it is moved and seconded | <i>m</i> |
| I will give | <i>e</i> | in order | <i>✓</i> | it occurred to me | <i>u</i> |
| I will give the | <i>e</i> | in order to be | <i>u</i> | it occurred to us | <i>u</i> |
| I will give you | <i>e</i> | in order to have | <i>u</i> | it occurs to me | <i>u</i> |
| I will second the motion | <i>em</i> | in order to make | <i>u</i> | it will be possible | <i>u</i> |
| I wish to thank you | <i>gr</i> | in order to move | <i>u</i> | it would be a good thing | <i>u</i> |
| I would like to make | <i>geo</i> | in order to say | <i>o</i> | it would be a good time | <i>u</i> |
| I would like to make a motion | <i>geos</i> | in our experience | <i>u</i> | Just go ahead and tell us | <i>u</i> |
| I would like to move | <i>ges</i> | in our report | <i>u</i> | ladies and gentlemen | <i>u</i> |
| if there is | <i>u</i> | in that report | <i>u</i> | last convention | <i>u</i> |
| in addition to that | <i>o</i> | in the morning | <i>u</i> | last session | <i>u</i> |
| in addition to these | <i>o</i> | in the usual course | <i>u</i> | later on | <i>u</i> |
| | | in the usual course of business | <i>u</i> | let me know | <i>u</i> |

Convention Phrases

| | | | | | |
|--------------------------|----------|------------------------------|----------|--------------------------|----------|
| let us know | <i>u</i> | prompt attention | <i>u</i> | very short time | <i>u</i> |
| lot of men | <i>u</i> | regularly moved and seconded | <i>u</i> | want to say | <i>o</i> |
| member of the committee | <i>u</i> | rules and regulations | <i>u</i> | ways and means | <i>u</i> |
| members of the committee | <i>u</i> | say aye | <i>u</i> | we are not going | <i>u</i> |
| Mr. Chairman | <i>u</i> | serious consideration | <i>u</i> | we are ready to report | <i>u</i> |
| Mr. President | <i>u</i> | serious question | <i>u</i> | we ask you | <i>u</i> |
| Mr. Speaker | <i>u</i> | serious thing | <i>u</i> | we believe | <i>u</i> |
| motion is carried | <i>u</i> | this afternoon | <i>u</i> | we hope you will | <i>u</i> |
| moved and seconded | <i>u</i> | this convention | <i>u</i> | we should not expect | <i>u</i> |
| my best judgment | <i>u</i> | to a considerable extent | <i>u</i> | we will go ahead | <i>u</i> |
| next convention | <i>u</i> | to a great extent | <i>u</i> | what is your pleasure | <i>u</i> |
| nominating committee | <i>u</i> | to a limited extent | <i>u</i> | what shall we do | <i>u</i> |
| no objection | <i>u</i> | to begin with | <i>u</i> | within a short time | <i>u</i> |
| one of the most | <i>u</i> | tomorrow morning | <i>u</i> | will be glad to know | <i>u</i> |
| on such matters | <i>u</i> | to such an extent | <i>u</i> | you can't expect | <i>u</i> |
| order of business | <i>u</i> | to this extent | <i>u</i> | your immediate attention | <i>u</i> |
| out of the question | <i>u</i> | unanimous consent | <i>u</i> | you will appreciate | <i>u</i> |
| out of the way | <i>u</i> | very anxious | <i>u</i> | you will expect | <i>u</i> |
| part of the record | <i>u</i> | very anxious to see | <i>u</i> | you will give | <i>u</i> |
| point of information | <i>u</i> | very often | <i>u</i> | you will give that | <i>u</i> |
| point of order | <i>u</i> | | | you will prepare | <i>u</i> |

Terms Used in Congressional Debates

| | | | | | |
|--|----------------|--|-----------------|--|-------------------------|
| | adjournment | | executive | | politician |
| | administration | | expenditures | | politics |
| | allocated | | filibuster | | propaganda |
| | argument | | formulate | | prosperity |
| | at all times | | great deal | | reciprocity |
| | community | | humanity | | remedy |
| | conclusive | | identify | | republican |
| | confronted | | immigrate | | resolution |
| | constitution | | impending | | Senator Smith |
| | constitutional | | legislation | | so far as the |
| | constructive | | legislative | | strike out |
| | criticism | | legislature | | subscribe |
| | delegate | | length of time | | support |
| | democracy | | minority | | taxation |
| | democratic | | moratorium | | testimony |
| | disarmament | | my recollection | | Treasury of the U. S. |
| | economical | | nonpartisan | | unanimous |
| | economy | | of course | | under the circumstances |
| | emergency | | on the subject | | unemployment |
| | emigrate | | participate | | voters |
| | evidence | | pending | | wherein |
| | execute | | political | | withhold |

Terms Used in Congressional Debates

| | | | | | |
|--|------------------------------|--|------------------------------------|--|-----------------------------------|
| | Mr. Chairman | | State Department | | Constitution of the United States |
| | Mr. President | | Treasury Department | | President of the United States |
| | Mr. Speaker | | Department of the Treasury | | Vice President |
| | Fellow-citizens | | Department of State | | Supreme Court |
| | Senator from Kansas | | War Department | | Supreme Court of the U. S. |
| | Gentleman from Missouri | | Department of Justice | | Circuit Court |
| | Gentleman from Wisconsin | | Navy Department | | gold standard |
| | Junior Senator from New York | | Secretary of State | | standard of living |
| | Senior Senator from Alabama | | Secretary of the Treasury | | budget |
| | unanimous consent | | Secretary of Labor | | balance the budget |
| | joint resolution | | Secretary of Agriculture | | balancing the budget |
| | committee (in phrases) | | Attorney General | | taxpayer |
| | joint committee | | Shipping Board | | tax exempt |
| | Ways and Means Committee | | Farm Loan Board | | pending bill |
| | Committee of the Whole House | | Bureau of the Budget | | free trade |
| | Committee of the Whole | | fiscal year | | tariff |
| | Finance Committee | | Reconstruction Finance Corporation | | Interstate Commerce |
| | Agricultural Committee | | City government | | Interstate Commerce Commission |
| | Foreign Affairs Committee | | state government | | Interstate Commerce Law |
| | Committee on Foreign Affairs | | Government of the U. S. | | interstate |
| | Appropriations Committee | | Congress of the U. S. | | intra-state |
| | Judiciary Committee | | session of Congress | | Congressional Record |

Terms Used in Congressional Debates

| | | | | | |
|--|----------------------------|--|-----------------------------|--|----------------------------|
| | Agricultural Department | | highway | | pro tempore |
| | Department of Agriculture | | highways | | President Roosevelt |
| | all over the world | | House of Representatives | | Franklin D. Roosevelt |
| | amendment | | House Resolution | | reservation |
| | appropriate | | Senate of the United States | | resolution |
| | appropriation | | Senate Resolution | | roll call |
| | balanced budget | | I want to say | | Secretary to the President |
| | Budget Bureau | | will the gentleman yield | | sergeant-at-arms |
| | chairman of the committee | | I will yield | | Speaker |
| | Commerce Department | | Member of Congress | | Speaker of the House |
| | Department of Commerce | | Members of Congress | | State Legislature |
| | common people | | Member of the House | | State of New Jersey |
| | debate | | Member of the Senate | | State of Connecticut |
| | Department of the Interior | | men and women | | tariff for revenue only |
| | Interior Department | | men, women and children | | thousands of dollars |
| | Federal Court | | on the question | | United States Government |
| | Federal Government | | on this question | | Vice President Garner |
| | Federal Reserve | | out of order | | wage earner |
| | Federal Reserve Act | | point of order | | wage earners |
| | Federal Reserve Bank | | Post Office Department | | waterway |
| | Federal Reserve Board | | Postmaster General | | waterways |
| | Federal Reserve System | | pro tem | | White House |

Terms Used in Congressional Debates

| | | | | | |
|--|--------------------------|--|----------------------------------|--|--------------------|
| | adopt | | Governor of Missouri | | prohibition |
| | anticipate | | heretofore | | prohibition law |
| | authorized | | House Resolution | | provision |
| | authority | | hundreds of thousands of dollars | | recipient |
| | billions of dollars | | hundreds of millions of dollars | | reclamation |
| | by volume | | income tax | | reconstruction |
| | by weight | | instrumental | | Republican Party |
| | calamity | | intoxicating in fact | | resources |
| | centralization | | intoxicating liquor | | restrictive |
| | civil service commission | | introduce | | shortsighted |
| | colleague | | Labor Department | | situation |
| | commission | | legislate | | speculation |
| | consequently | | legislator | | substitute |
| | conspiracy | | limitations | | Tariff Act |
| | construe | | majority | | tariff law |
| | Democratic Party | | majority of the committee | | tariff legislation |
| | Department of Labor | | non-intoxicating | | three per cent |
| | deputation | | non-intoxicating in fact | | treasurer |
| | detrimental | | one half of one per cent | | treasury |
| | district | | organization | | undesirable |
| | domestic | | pension | | unparalleled |
| | Eighteenth Amendment | | postponement | | Volstead Act |

Reporting Phrases that Speed Up the Taking of Testimony

| | | | | | |
|--|--------------------------|--|-----------------|--|-----------------|
| | hospital | | I picked him up | | she said |
| | up (in phrases) | | I picked her up | | he said to me |
| | take (in phrases) | | picked me up | | he said to her |
| | took (in phrases) | | call him | | she said to me |
| | take him | | I called him | | he said to him |
| | took him | | I called him up | | she said to him |
| | take her | | he called me | | I was |
| | took her | | he called me up | | he was |
| | take him to the hospital | | I called her | | she was |
| | took him to the hospital | | I called her up | | she is |
| | take her to the hospital | | I told him | | I was not |
| | take care | | I told her | | I wasn't |
| | take care of him | | he told me | | he was not |
| | take care of her | | she told me | | he wasn't |
| | take care of the matter | | I spoke to her | | she was not |
| | take the matter up | | I spoke to him | | she wasn't |
| | take up the matter | | I talked to him | | I saw him |
| | pick him up | | I talked to her | | he saw me |
| | picked him up | | I said to him | | he seen me |
| | pick her up | | I said to her | | I saw her |
| | picked her up | | he said | | I seen him |
| | I picked up | | I said | | I seen her |

Reporting Phrases That Speed Up the Taking of Testimony—II

| | | | |
|--|---|--|--|
| | I object | | no foundation |
| | objected to | | no foundation laid |
| | objection | | speak (speaks) for itself |
| | objection sustained | | I will allow |
| | objection overruled | | I will allow him to say |
| | I sustain the objection | | I will allow him to state |
| | I overrule the objection | | he may state |
| | sustained | | he may answer |
| | overruled | | I except |
| | objected to as incompetent, irrelevant and immaterial | | I take an exception |
| | irrelevant, incompetent and immaterial | | I respectfully except |
| | immaterial, irrelevant and incompetent | | take an exception |
| | incompetent immaterial and irrelevant | | I give you an exception |
| | objected to as calling for a conclusion | | I move to strike (it) out |
| | objected to as not binding on the defendant | | I move to strike out the answer |
| | objected to as not binding on the plaintiff | | I move that the answer be stricken out |
| | as not the best evidence | | I ask that it be stricken out |
| | as calling for an operation of the midd | | I ask that you strike out the answer |
| | as calling for a characterization | | I ask that the answer be stricken out |
| | as immaterial | | strike it out |
| | as incompetent | | strike out the answer |
| | as irrelevant | | it is stricken out |

Reporting Phrases That Speed Up the Taking of Testimony—III

| | | | |
|--|--------------------------------------|--|--------------------------------|
| | motion denied | | of his own personal knowledge |
| | motion granted | | as answered |
| | I ask that you instruct the jury | | as already answered |
| | I ask that the jury be instructed | | that is not the evidence |
| | I ask for the withdrawal of a juror | | that is not the testimony |
| | I move for the withdrawal of a juror | | as not pleaded |
| | I move to set aside | | as not in issue |
| | I ask for a new trial | | as not the evidence |
| | I move for a new trial | | as not the testimony |
| | for a new trial | | as contrary to the evidence |
| | I ask your honor | | as contrary to the testimony |
| | I ask the court | | as hearsay |
| | may it please the court | | as improper |
| | if the court please | | as leading |
| | if your honor please | | as suggestive |
| | answer the question | | as leading and suggestive |
| | please answer the question | | as not the best proof |
| | if he knows | | as characterizing |
| | yes or no | | there is nothing in the record |
| | on the ground | | failure of proof |
| | on the grounds | | failed to prove |
| | of his own knowledge | | bill of particulars |

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